



Lives Built Here

AGENDA

September 29, 2025
Regular Meeting – 6:00 P.M.

- Call to Order
- Pledge of Allegiance
- Roll Call
- Review Minutes of Regular Meeting of August 25, 2025 – page 3
- Review Minutes of Committee of the Whole Meeting of September 10, 2025 – page 21
- Review Financial Statement ending August 31, 2025 – page 23
- Citizen Comments
- Budget and Finance
 - Approval of Bills
 - Approve Opt-Out of SB 7 – page 45
 - Approve 2026 Council Meeting Schedule – page 47
 - Adopt 2026 Strategic Planning Goals – page 49
 - Discuss Doerr Road Listing – page 51
- Public Services Committee
- Personnel and Public Safety
 - Approve Sale of 2020 Ford Police Interceptor Utility – page 53
 - Set Trick or Treat Hours – page 55
- Parks and Recreation Committee
- Downtown Development Authority– Meeting Minutes of August 12, 2025 – page 57
- Economic Development Corporation– Meeting Minutes of August 12, 2025 – page 59
- Planning Commission – Meeting Minutes of August 5, 2025 – page 61
- Manager's Report – page 65
- Communications
- Other Business
- Adjournment

October 2025 Meetings and Events:

October 7 – Planning Commission, 7 pm
October 14 – Parks and Recreation Committee, 4 pm
October 14 – DDA/EDC Meeting, 1:30 pm
October 15 – Personnel & Public Safety, 4 pm
October 16 – Pinktober, 5 – 6:30 pm
October 21 – Master Plan Charrette @ Northwood/Beechwood, 6 – 8 pm
October 22 – Public Services, 12 pm
October 27 – Budget & Finance Committee, 5 pm
October 27 – Council Meeting, 6 pm
October 31 – Halloween

A Regular Meeting of the Cass City Village Council was held at the Cass City Municipal Building on Monday, August 25, 2025, at 6:00 p.m. Council Members present: President Robert Piaskowski, Trustees: Jeffrey Benkelman, Kevven Dorland, Dustin Griesing, Michael Kirn and Eric Oslund. Excused: Jordan Goka.

MOTION# 2025.8.25-01

MOTION by Trustee Griesing, Supported by Trustee Benkelman, amend the August 25, 2025 Regular Meeting Agenda. MOTION CARRIED 6 yeas 0 nays.

Public Hearing – To Receive Comments on the Community Development Block Grant (CDBG) Application to the Michigan State Housing Development Authority (MSHDA).

MOTION# 2025.8.25-02

MOTION by Kirn, Supported by Trustee Dorland, to open a public hearing to **receive comments on the Community Development Block Grant (CDBG) Application to the Michigan State Housing Development Authority (MSHDA).** Roll Call Vote: Benkelman: yea, Dorland: yea, Griesing: yea, Goka: excused, Kirn: yea, Oslund: yea, Piaskowski: yea. MOTION CARRIED 6 yeas, 0 nays, 1 excused.

A Public Hearing began at 6:02 pm to receive **to receive comments on the Community Development Block Grant (CDBG) Application to the Michigan State Housing Development Authority (MSHDA).**

Laken Chapin, CEDAM Fellow, gave a brief overview of the activities leading up to the submission of the application to MSHDA for CDBG funding. There were no comments from the public or Councilmen.

MOTION# 2025.8.25-03

MOTION by Trustee Oslund, Supported by Trustee Benkelman, to close a public hearing to **receive comments on the Community Development Block Grant (CDBG) Application to the Michigan State Housing Development Authority (MSHDA).** Roll Call Vote: Benkelman: yea, Dorland: yea, Griesing: yea, Goka: excused, Kirn: yea, Oslund: yea, Piaskowski: yea. MOTION CARRIED 6 yeas, 0 nays, 1 excused.

The Public Hearing was closed at 6:04 pm.

MOTION# 2025.8.25-04

MOTION by Trustee Benkelman, Supported by Trustee Kirn, to receive, approve, and file the minutes of the July 28, 2025 Regular Meeting. MOTION CARRIED 6 yeas 0 nays.

MOTION# 2025.8.25-05

MOTION by Trustee Benkelman, Supported by Trustee Oslund to receive, and accept the Financial Statements of July 31, 2025. MOTION CARRIED 6 yeas 0 nays.

During Citizen Comments, Raad Azzoo, 6617 Main Street, requested a reduced water rate in his commercial building, now used for storage. Shirley Perkins, 6470 Houghton, requested information on the proposed CDBG residential grants for window replacements in her home.

MOTION# 2025.8.25-06

MOTION by Trustee Benkelman, Supported by Trustee Griesing, to receive and file the Village of Cass City Accounts Payable paid invoices. MOTION CARRIED 6 yeas 0 nays.

MOTION# 2025.8.25-07, Resolution# 2025.08.25-01

MOTION by Trustee Benkelman, Supported by Trustee Oslund, to adopt an additional procurement policy titled "Purchasing and Contracting Policy for Federal CDBG Projects and Similar Projects" for purposes of the Cass City Housing Rehabilitation Project Roll Call Vote: Benkelman: yea, Dorland: yea, Griesing: yea, Goka: excused, Kirn: yea, Oslund: yea, Piaskowski: yea. MOTION CARRIED 6 yeas, 0 nays, 1 excused. (Attached)

MOTION# 2025.8.25-08

MOTION by Trustee Kirn, Supported by Trustee Benkelman, to award the Tree Supply, Labor and Services Bid to Bell Landscaping, Inc. to plant trees in downtown Cass City on M-81, in the amount of \$11,592. MOTION CARRIED 6 yeas 0 nays.

MOTION# 2025.8.25-09

MOTION by Trustee Kirn, Supported by Trustee Griesing, to approve the quote from W.W.Williams for Wastewater Treatment Plant Generator Repair in the amount of \$14,432.11, plus a 10% contingency. MOTION CARRIED 6 yeas 0 nays.

MOTION# 2025.8.25-10, Resolution# 2025.08.25-02

MOTION by Trustee Oslund, Supported by Trustee Benkelman, to adopt the Village of Cass City "Prohibiting the Use of Excessive Force Against Non-Violent Civil Rights Demonstrators" policy to meet the guidelines set forth by the Michigan State Housing Development Authority (MSHDA) Community Development Block Grant (CDBG) guidelines. Roll Call Vote: Benkelman: yea, Dorland: yea, Griesing: yea, Goka: excused, Kirn: yea, Oslund: yea, Piaskowski: yea. MOTION CARRIED 6 yeas, 0 nays, 1 excused. (Attached)

MOTION# 2025.8.25-11

MOTION by Trustee Dorland, Supported by Trustee Benkelman, to receive and file the minutes of the Cass City Downtown Development Authority (DDA) held on July 8, 2025. MOTION CARRIED 6 yeas 0 nays

MOTION# 2025.8.25-12

MOTION by Trustee Dorland, Supported by Trustee Benkelman, to receive and file the minutes of the Cass City Economic Development Corporation (EDC) held on July 8, 2025. MOTION CARRIED 6 yeas 0 nays

MOTION# 2025.8.25-13

MOTION by Trustee Oslund, Supported by Trustee Benkelman, to receive and file the minutes of the Cass City Planning Commission held on July 1, 2025. MOTION CARRIED 6 yeas 0 nays

The Manager's Report was reviewed.

MOTION# 2025.8.25-14

MOTION by Trustee Benkelman, Supported by Trustee Oslund, to adjourn the meeting at 6:53 pm. MOTION CARRIED 6 yeas 0 nays.

Nanette G. Walsh

Nanette Walsh, CMC, CPFA, CPFIM, MiCPT

VILLAGE OF CASS CITY RESOLUTION
RESOLUTION# 2025.08.25- 01

**A RESOLUTION OF THE VILLAGE COUNCIL OF CASS CITY
ADOPTING A PURCHASING AND CONTRACTING POLICY
FOR FEDERAL CDBG PROJECTS AND SIMILAR PROJECTS**

Minutes of a regular meeting of the Village Council of the Village of Cass City, Tuscola County, Michigan, held for the Village of Cass City, 6506 Main Street, in said Village, on August 25, 2025 at 6:00pm.

PRESENT: *Benkelman, Dorland, Griesing, Kirn, Oslund, Piaskowski*

ABSENT: *Goka*

MOTION by: *Benkelman* SUPPORTED by: *Oslund*

WHEREAS, the Village of Cass City has received federal funding through the Community Development Block Grant (CDBG) program; and

WHEREAS, the Code of Federal Regulations, 2 CFR Part 200 requires that all agencies procuring for purposes in which federal funds will be used, such agencies must follow specific procurement and purchasing procedures, and

WHEREAS, all recipients of CDBG funds through the Michigan State Housing Development Authority are required to have a procurement policy that meets the guidelines set in 2 CFR Part 200, and

WHEREAS, the Village has developed the "PURCHASING AND CONTRACTING POLICY FOR FEDERAL CDBG PROJECTS AND SIMILAR PROJECTS" to meet this requirement and requires that it only be applied when necessary, otherwise the Village shall be subject only to the existing purchasing policies outlined in the Village of Cass City Code of Ordinances Chapter 2, Sec 85, Purchasing responsibilities;

NOW, THEREFORE, BE IT RESOLVED, the Village hereby adopts the PURCHASING AND CONTRACTING POLICY FOR FEDERAL CDBG PROJECTS AND SIMILAR PROJECTS to meet the requirements of 2 CFR Part 200, requiring application only when the Village of Cass City is utilizing, wholly or partially, CDBG funds from the United States Federal Government for purchasing and contracting activities subject to 2 CFR Part 200 or the Village of Cass City is utilizing funds from any source for which the policy would also require activation.

AYES: Benkelman, Dorland, Griesing, Kirn, Oslund, Piaskowski

NAYS: None

RESOLUTION DECLARED:

ADOPTED

NOT ADOPTED

Robert Piaskowski 9-17-2025

Robert Piaskowski,
Village President

Date

Nanette Walsh 8-25-2025

Nanette S. Walsh
Village Clerk/Treasurer

Date

CERTIFICATION: I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Village of Cass City, Tuscola County, at a Regular Meeting held on August 25, 2025.

Nanette Walsh 8-25-2025

Nanette S. Walsh
Village Clerk/Treasurer

Date

VILLAGE OF CASS CITY
PURCHASING AND CONTRACTING POLICY FOR FEDERAL CDBG PROJECTS AND SIMILAR PROJECTS

Purpose

This purchasing and contracting policy is provided as a supplement to the Village of Cass City Ordinance No. 124, § 6, 9-29-1986, Codified *Sec 2-85- Purchasing responsibilities*. The following purchasing and contracting policy shall be activated and in effect regarding the purchasing of and contracting for materials, supplies, capital outlay, or services necessary for maintenance, repair, and operation of Village facilities within the Village of Cass City when Federal CDBG and similar funds are being used. All other purchasing and contracting activities will be subject only to Village of Cass City Ordinance No. 124, § 6, 9-29-1986 and this policy will not be activated. Under this policy, the purchasing authority remains the responsibility of the Village Manager.

The Purchasing and Contracting Policy for Federal CDBG Projects and Similar Projects will be activated under the following conditions:

1. The Village of Cass City is utilizing, wholly or partially, CDBG funds from United States Federal Government for purchasing and contracting activities that are subject to 2 CFR Part 200.
2. The Village of Cass City is utilizing funds, wholly or partially, from any source for which the policy would also require activation.

Procedure

1. Ethical requirements for Public Contracting with the Village of Cass City

- a. Employee, elected official, or agent conflict of interest. It shall be unethical for any Village of Cass City employee, elected official, or agent to participate directly or indirectly in a procurement contract when he or she knows that:
 - i. The Village of Cass City employee, elected official, or agent or any member of his or her immediate family has a financial or other tangible interest pertaining to the procurement contract;
 - ii. The Village of Cass City employee, elected official, or agent, or any member of his or her immediate family, is negotiating or has an arrangement concerning prospective employment with a vendor contracting with the Village of Cass City; or
 - iii. The Village of Cass City employee, elected official, or agent, or any member of his or her immediate family, while such, is also the employee of any vendor contracting with the Village of Cass City.
- b. Gratuities. It is unethical for any individual to offer or provide, or agree to provide, any gratuities, favors, or anything of monetary value, or offer of employment to a current or former Village employee in connection with any official action or decision. Likewise, no current or former Village employee shall solicit, accept, or agree to accept any gratuities, favors, or anything of monetary value, or offer of employment from any person in exchange for influencing or participating in decisions, recommendations, investigations, or any matter related to Village programs, contracts, or procurement activities.
- c. Prohibition against contingent fees. It shall be unethical for a person to be retained, or to

retain a person, to solicit or secure a Village contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business.

- d. Use of confidential information. It shall be unethical for any Village employee or former Village employee to knowingly use confidential information for actual or anticipated personal gain, or for the actual or personal gain of any other person.
- e. Sanctions.
 - i. *Employees:* Sanctions against employees shall be in accordance with Chapter 2 of the Village of Cass City Code of Ordinances (Administration).
 - ii. *Nonemployees:* The Village Manager may impose any one or more of the following sanctions on a nonemployee for violations of ethical standards: Written warnings or reprimands; Termination of contracts; or Debarment or suspension.
- f. Criminal penalties. To the extent that violations of the ethical standards of conduct set forth in this article constitute violations of any Michigan State Law, they shall be punishable as provided therein. Such penalties shall be in addition to the civil sanctions set forth in this article. Criminal, civil and administrative sanctions against employees or nonemployees which are in existence on the effective date of this policy shall not be impaired.

2. Authority

Authority granted to the Village Manager without further council action:

- a. The Village Manager is hereby granted the authority to purchase and contract for materials, supplies, capital outlay, or services necessary for the maintenance, repair, and operation of Village facilities under the following conditions:
 - i. The amount per order does not exceed \$5,000.00. Repetitive orders of less than \$5,000.00 shall not be used to circumvent this limitation; and
 - ii. Budgeted funds are available for this purchase.
- b. The Village Manager is hereby granted the authority to approve contract changes that do not exceed \$5,000.00, provided that budgeted funds are available to cover the change order.
- c. The Village Manager may delegate some or all the duties as purchasing agent to another officer or employee. Department heads or their designees are authorized to purchase goods, products, contract labor, or services (i.e. transactions) which are budgeted for, directly from vendors for any transaction of \$5,000.00 or less. All such transactions shall be paid via the Accounts Payable process in BS&A. Every effort to obtain the best price will be made.

3. Council Approval Required

The approval of the Village Council is required under the following conditions notwithstanding the authority granted to the Village Manager as stated above:

- a. Purchases over \$5,000.00.
- b. Purchases which continue for a term longer than the current annual budget if the multi-year total is over \$5,000.00.
- c. Any other situation wherein the Village Treasurer, Village Manager, Village Attorney, or other internal auditor deems it appropriate to have formal action by the Village Council.
- d. Exceptions:
 - i. The Village Manager has the authority to engage in future power purchase commitments over \$5,000.00 without Council approval when time is of the essence. All commitments will be brought to the Council at the next available meeting.
 - ii. The DPW Superintendent, with permission of the Village Manager, has the authority to purchase essential operating equipment and services for the Water and Sewer Departments up to \$50,000 without Council approval when time is of the essence. The purchase details will be brought to the Council at the next available meeting.
 - iii. The DPW Superintendent has the authority to purchase essential operating equipment and services for the Water, Sewer, and Road Departments without Council approval during a response to an emergency situation. All purchases of essential operating equipment and services will be brought to the immediate attention of the Village Manager and to the Council at the next available meeting.

e. Summary of purchasing guidelines

Spending Threshold	Pricing Requirement	Approval Level
\$1 - \$5,000	Good faith effort for lowest price	Department Head Village Manager
\$5,001- simplified acquisition threshold for calendar year (See 2 CFR 200.320)*	Quotation from no less than two (2) qualified sources Request for Proposals often encouraged but not required	Village Council
<i>Greater than</i> simplified acquisition threshold	Request for Proposals, Formal, Sealed Bid	Village Council
All professional services <i>greater than</i> \$250,000 and Third-Party Administrator for CDBG Project for any amount	Request for Proposals, Competitive, Submitted Proposals	Village Council
All construction services for any amount	Request for Proposals, Formal, Sealed Bid	Village Council

*In 2025, the simplified acquisition threshold is \$250,000.

4. Requirements for Solicitation Methods

a. Good Faith Effort for Lowest Price

Department Heads and/or the Village Manager shall make a good faith effort for the lowest price for purchases up to \$5,000. This may include, but is not limited to the following:

- i. Quoting multiple vendors for the same service or material
- ii. Negotiating prices when applicable
- iii. Seeking quality goods for the best interest of the public body

b. Quotation from Qualified Source

For purchases over \$5,000 but under the simplified acquisition threshold, Department Heads and/or the Village Manager shall obtain no less than two (2) quotations from qualified sources. These quotations shall be included in the approval memo to Village Council to authorize the purchase of the goods. Reasoning for selecting the recommended vendor shall also be included in the memo.

If two (2) quotes cannot be obtained due to the nature of the purchase, reasoning shall be outlined in the memo.

c. Request for Proposals- Sealed Bids

The following are requirements for sealed bids or substantiation to the Village Manager as "sole source" procurement (See Exceptions). Purchases in one budget year should not be broken into smaller parts to avoid the following procedures:

- i. Sealed Bids. Sealed bids are required in all transactions involving expenditures expected to be more than the simplified acquisition threshold, including cumulative purchases across all Village Departments. Sealed bids are also required for construction services, no matter the amount. "Sealed bid" means a written response to a solicitation that requires a public bid opening. Sealed bids shall strictly comply with submission criteria to protect the integrity of the bid process. It is the bidder's responsibility to ensure compliance with submission requirements. The Village Manager may disqualify a sealed bid that does not conform to the submission requirements. Bids will only be accepted by mail or drop-off.

As a common practice, the Village Manager may encourage a sealed bid process when the expected amount is to exceed \$10,000, though this is not required.

- ii. Initiation of Competitive Bidding Procedure. The Department Head or designee shall initiate this procedure by submitting a written request to the Village Manager, along with a proposed vendors list and specifications. Before beginning a bidding process, two or more potential bidders who are qualified to complete the contract should be identified. The Department Head or designee may request the assistance of the Village Manager in preparing specifications.

- iii. Specifications. The Village Manager shall review and approve all specifications prior to bidding. Whenever possible, specifications shall include a proposed contract that includes all technical requirements, insurance requirements, evaluation methods, and bond requirements, if any. All information and specification must be included in the bid invitation to allow the bidder to properly respond.
- iv. Publication. The Village Clerk shall publish an advertisement for the bid on the Village website at least approximately 30 days before the bid is due, and in other locations to increase interest, such as a local newspaper or professional publication. The bid invitation shall be made public such that it encourages open competition.
- v. Bid Opening. The Village Manager and Department Head shall select the time and place of the bid opening and it shall be included in the bid documents. The Village Clerk and/or the requesting Department Head or designee shall attend the bid opening and record the bids received. Bid openings shall be public. At the bid opening, the Department Head or designee or the Village Manager may request clarification of a bid from any vendor attending the bid opening. No bids shall be accepted after the deadline indicated. An award determination is not required at the bid opening.
- vi. Bid Award. If the bid is more than \$5,000.00, the Village Manager shall submit his or her recommendation to the Village Council for approval with all required documentation. After approval by the Village Council, the Village Manager shall complete the purchase order and agreement and firm fixed-price contract. The Department Head or designee shall notify the successful contractor of the award of the bid.
- vii. Delegation of Bidding Procedure. The Village Manager as the Purchasing Agent may delegate authority to handle a department's competitive process to a department. A department may adopt additional bidding requirements, not in conflict with these policies and procedures or any federal, state, or local laws.
- viii. Exceptions. Competitive bidding shall not be required when the Village Council determines by an affirmative majority vote that the public interest will be best served through noncompetitive procurement. One of the following circumstances must apply:
 - ix. The aggregate amount of the procurement transaction does not exceed the micro-purchase threshold for that year;
 - x. The procurement transaction can only be fulfilled by a single source;
 - xi. The public exigency or emergency for the requirement will not permit a delay resulting from providing public notice of a competitive solicitation;
 - xii. The Village of Cass City or subrecipient requests in writing to use a noncompetitive procurement method, and the Federal agency or pass-through entity provides written approval; or

- xiii. After soliciting several sources, competition is determined inadequate.
- xiv. Sole Bidders. In the event only one bid is received, the department head may recommend the award of the sole bid if the following conditions have been met:
 - 1. Due diligence has been performed in soliciting bids according to these policies and procedures; and
 - 2. The bid has been evaluated and determined to be reasonable based on past purchases and evaluation of the market.

If only one bid is received and it meets the conditions above, the Village of Cass City shall request permission from the Federal agency or pass-through entity to award the bid with all required documentation.

- xv. Right to Reject. The Village of Cass City reserves the right to reject any and all bids if there is a sound documented reason.

d. Request for Proposals – Competitive Proposals

This is a procurement method used when conditions are not appropriate for using sealed bids including circumstances when qualifications-based procurement is most applicable. The following are requirements for procurement through competitive proposals.

- i. Submitted Competitive Proposals. Proposals are required for the purchase of professional services when the cost will exceed the simplified acquisition threshold. They are also to be used for the procurement of a Third-Party Administrator for CDBG projects and programs. It is at the discretion of the Village Manager to determine when competitive proposals will be required.
- ii. Initiation of Competitive RFP. The Department Head or designee shall initiate this procedure by submitting a written request to the Village Manager, along with a proposed vendors list and specifications. The Department Head or designee may request the assistance of the Village Manager in preparing specifications to avoid duplication and ensure reasonable costs.
- iii. Specifications. The Village Manager shall review and approve all specifications prior to the RFP. The RFP shall, at a minimum, describe the
 - 1. Requirements specific to the Village of Cass City;
 - 2. Anticipated terms and conditions that will apply to the contract;
 - 3. Ability for offerors to propose alternative terms and conditions;
 - 4. When alternative terms and conditions are permitted, the evaluation approach should consider the potential impact on other terms and conditions or the requirement (e.g., place of performance or payment and funding requirements);
 - 5. Information required to be in the offeror's proposal; and
 - 6. Factors and significant sub-factors that will be used to evaluate the

proposal and their relative importance. Cost will be a factor considered.

- iv. Publication. The Village Clerk shall publish an advertisement for the RFP on the Village website and other locations to increase interest for at least 14 days.
- v. Solicitation. Proposals will be solicited from at least two (2) qualified sources. To the maximum extent practicable, any proposal submitted in response to the public notice shall be considered.
- vi. Proposal Selection. The Village of Cass City shall have written procedures for conducting technical evaluations and making selections. Contracts shall be awarded to the most responsible offeror whose proposal is most advantageous to the Village of Cass City when considering price and other factors.
- vii. Single Proposal. If only one proposal is received, the Village of Cass City will provide an explanation and receive approval from the Federal agency or pass-through entity if the Village wishes to select this proposal.
- viii. Award. The Village Manager shall submit his or her recommendation to the Village Council for approval. After approval by the Village Council, the Village Manager shall complete any purchase orders, agreement, firm fixed-price or cost-reimbursement type contract. The Department Head or designee shall notify the successful contractor of the selection of their proposal.
- ix. Delegation of RFP Procedure. The Village Manager as the Purchasing Agent may delegate authority to handle a department's competitive process to a department. A department may adopt additional RFP requirements, not in conflict with these policies and procedures or any federal, state, or local laws.
- x. Right to Reject. The Village of Cass City reserves the right to not select any and all proposals if there is a sound documented reason.

e. Contractor Eligibility Qualifications

All vendors to be considered as potential contractors and subcontractors must meet eligibility requirements. Vendors will be verified for eligibility by the Village of Cass City. When applicable, the Village Manager will search both www.sam.gov and <https://www.hud.gov/hud-partners/limited-denial> to determine whether the vendor is debarred at the federal level. The Village of Cass City may also choose not to qualify a vendor based on the following circumstances pertaining to the vendor, officer of the vendor, or owner of the vendor:

- i. Conviction of a criminal offense incident to the application for or performance of a contract;
- ii. Conviction of embezzlement, theft, forgery, bribery, falsification, or destruction of records, receiving stolen property, or any other offense which currently, seriously, and directly reflects on the vendor's business integrity;
- iii. The loss of license or the right to do business or practice a profession; or

- iv. Any other reasoning that would challenge the integrity of the Village of Cass City if a contract agreement was pursued with the vendor.

Vendors may appeal a disqualification by written letter to the Village Manager or Village Clerk received by them within seven (7) calendar days after notice to the vendor of the disqualification. Upon filing such an appeal, the contracting and bidding process shall be stopped or extended as the situation requires, to hear the appeal.

- f. Non-restrictive competition

The Village of Cass City shall conduct procurement transactions, regardless of dollar amount, in a manner that provides maximum open and free competition.

5. Local Vendors, Minority-Owned, Women-Owned, Labor Surplus Firms

When possible, the Village of Cass City will ensure that small businesses, minority-owned businesses, women-owned businesses, veteran-owned businesses, and labor surplus area firms (See U.S. Department of Labor's list) are considered during procurement processes. Such consideration means:

- a. These business types are included on solicitation lists;
- b. These business types are solicited whenever they are deemed eligible as potential sources;
- c. Dividing procurement transactions into separate procurements to permit maximum participation by these business types;
- d. Establishing delivery schedules (for example, the percentage of an order to be delivered by a given date of each month) that encourage participation by these business types;
- e. Utilizing organizations such as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- f. Requiring a contractor under a Federal award to apply this section to subcontracts.

The chosen vendor will be the one judged to most benefit the Village, with all criteria taken into consideration.

6. Insurance

All contractors are required to provide the Village of Cass City with proof of insurance upon acceptance of services. The Village reserves the right to consult the Village Attorney for recommendations and exceptions to this requirement, including those for contractors without insurance due to religious beliefs protected by the First Amendment (i.e. Amish contractors).

7. Emergency Procedures

The Village Manager and/or DPW Superintendent may, if deemed appropriate due to emergency situations that may affect the health, safety, or welfare of the Village, approve the purchase of necessary materials and supplies without the above requirements. However, such purchase action must be reported at the Village Council at its next regular meeting, where that purchase exceeds \$5,000.00.

8. Contracts

- a. The Village Attorney may review all contracts for approval when deemed appropriate by the Village Manager or the Village Council.
- b. A contract agreement will be required for all purchases over \$10,000. The Village Manager, Village Clerk, and Village Attorney may engage in contract negotiations before a finalized contract is determined.
- c. Contracts will be fixed-price, cost reimbursement, purchase orders, etc. Cost plus a percentage of cost contracting is prohibited.
- d. All signed contracts or agreements related to a purchase of goods or services shall be entered into BS&A.

9. Payment Processing

- a. Payment from invoices only. The Village Clerk will make payment only upon receipt of an "invoice." No payment shall be made from a "statement."
- b. Payment. Upon receipt of the appropriate documents, the Village Clerk shall verify the availability of funds and submit invoices with payment. Paid invoices are reviewed by the Budget and Finance committee and recommended to the Council for approval.
- c. Special Check Handling. Special check handling presents a risk and should be rare. Checks should be mailed directly to the payee or can be picked up during operating hours. Electronic payments may be made after verification with the vendor. Special check handling requires approval by the Village Manager.
- d. Sales Tax. The Village is exempt from Michigan sales tax and federal excise taxes, but individual employees are not. Therefore, any employee who purchases on behalf of the Village utilizing their private funds will not be reimbursed for any sales/excise tax. If the Village does not have an existing tax -exempt credit account with a particular vendor, Department Heads should contact the Village Treasurer's office, who will attempt to establish one. The Village Treasurer's office can provide the necessary exemption documents to any vendor upon request.
- e. Advanced Payment. Vendors may request advance payment from the Village for the purpose of procuring materials, supplies, or other items essential to the fulfillment of contracted services. The Village Clerk is hereby authorized to issue such payment, provided that, prior to the commencement of services, the vendor submits an itemized statement of the expenditures to be covered by the advance. Eligible expenditures shall include materials, labor, travel, and other reasonable and necessary costs directly attributable to the contracted services. In no event shall the amount of any advance payment, when combined with subsequent payments, exceed the total contract amount authorized by the Village unless otherwise approved.

10. Challenges to Procurement Process

The following procedures shall be used by any supplier who wishes to file a complaint regarding a procurement action with the exception of disputes involving the terms, condition, obligation, and interpretations of executed contracts or purchase order including, but not limited to, change orders. If an executed contract or purchase order contains a dispute resolution clause, that clause shall apply and not the procedure outlined in this section. The filing of a complaint shall not delay the award process if it is determined to be in the best interest of the Village. Failure to raise a timely complaint in accordance with the following procedure shall be deemed a waiver of the right to contest the matter further.

a. Informal Dispute Resolution

A Supplier who has a concern with a decision made by the Village shall contact the Village within five (5) working days of when the Supplier became aware, or reasonably should have become aware, of the decision or action which forms the basis of the concern. The Village Manager shall discuss the issue(s) with the Supplier in an attempt to resolve the dispute.

b. Initiation of Complaint or Dispute with Village Administration

- i. Within five (5) working days of discussing the matter with the Village Manager, a Supplier (hereinafter "Complainant") shall outline the concern in writing to the Village Manager.
- ii. The complaint shall be in writing and shall include the following information:
 1. Name, address, and contact information of the Complainant;
 2. Identification of the purchasing action forming the basis of the complaint, including the RFQ/RFP number if available;
 3. A detailed statement of the legal and factual grounds of the complaint, including copies of relevant documents;
 4. The specific relief requested; and
 5. Signature of the Complainant.
- iii. Upon receipt of the complaint, the Village Manager shall conduct a review of the complaint and render a decision within ten (10) working days. Where information needed for the decision must be obtained from sources outside the Village Manager's office, the Village's response may be delayed up to ten (10) additional working days.
- iv. The decision of the Village Manager shall be in writing and shall contain the process for which the decision may be appealed.
- v. The decision of the Village Manager is final unless a written appeal is filed with the Village Council. The appeal must be filed within five (5) working days of receipt of the written decision of the Village Manager and shall contain the specific grounds upon which appeal is made.

11. Contract Administration and Records

- a. The Village of Cass City shall maintain records sufficient to detail the significant history of procurement. These records will include, but are not limited to:
 - i. Rationale for methods of procurement;
 - ii. Selection of Contract type;

- iii. Contractor selection or rejection; and
 - iv. The basis for the contract price.
- b. The Village Clerk shall be responsible for keeping all records for all procurement processes. The procurement records shall:
 - i. Allow an auditor or other interested third-party to track the nature of the goods or services bought with public funds;
 - ii. Track the entire process used to purchase those goods and services; and
 - iii. Show that the public body obtained high quality goods and services at the lowest possible price through an open, competitive process.

VILLAGE OF CASS CITY RESOLUTION
RESOLUTION# 2025.08.25- 02

A RESOLUTION OF THE VILLAGE COUNCIL OF CASS CITY
ADOPTING A POLICY
PROHIBITING THE USE OF EXCESSIVE FORCE
AGAINST NON-VIOLENT CIVIL RIGHTS DEMONSTRATORS

Minutes of a regular meeting of the Village Council of the Village of Cass City, Tuscola County, Michigan, held for the Village of Cass City, 6506 Main Street, in said Village, on August 25, 2025 at 6:00pm.

PRESENT: *Benkelman, Dorland, Griesing, Kirn, Oslund, Paskowski*

ABSENT: *Goka*

MOTION by: *Oslund*

SUPPORTED by: *Benkelman*

WHEREAS, the Village of Cass City has received federal funding through the Michigan State Housing Development Authority (MSHDA) Community Development Block Grant (CDBG) program; and

WHEREAS, Title 1 of the Housing and Community Development Act (HCDA) of 1974, Section 519 of Public Law 101-144, and 1990 HUD Appropriations Act requires that all CDBG recipients adopt and enforce a policy to prohibit the use of excessive force by law enforcement agencies within the recipient's jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

WHEREAS, all recipients of CDBG funds are further required to follow a policy of enforcing applicable state and local laws against physically barring entrances or exits to a facility that is the subject of a nonviolent protest demonstration; and

WHEREAS, the Village endorses a policy prohibiting the use of excessive force and will inform all law enforcement agencies within its jurisdiction of this policy;

NOW, THEREFORE, BE IT RESOLVED, the Village hereby prohibits any law enforcement agency operating within its jurisdiction from using excessive force against any individuals engaged in nonviolent civil rights demonstrations. In addition, the Village agrees to enforce any applicable state or local laws against physically barring entrances or exits from a facility or location that is the subject of a non-violent protest demonstration. The Village further pledges enforcement of this policy within its jurisdiction and encourages any individual or group who feels that the Village has not complied with this policy to file a complaint with the Village Manager.

Information and assistance relative to excessive force complaints shall be provided by:
Debbie Powell, Village Manager, (989) 872-2911

AYES: *Benkelman, Dorland, Griesing, Kirn, Oslund, Piaskowski*

NAYS: *None*

RESOLUTION DECLARED: ADOPTED / NOT ADOPTED

Robert V. Piaskowski 9-17-2025

Robert Piaskowski,
Village President

Date

Nanette S. Walsh 8-25-25

Nanette S. Walsh
Village Clerk/Treasurer

Date

CERTIFICATION: I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Village of Cass City, Tuscola County, at a Regular Meeting held on August 25, 2025.

Nanette S. Walsh 8-25-25

Nanette S. Walsh
Village Clerk/Treasurer

Date

A Committee of the Whole Meeting of the Cass City Village Council was held Wednesday, September 10, 2025 at 6:00 p.m. at the Municipal Building.

Present: President Robert Piaskowski, Trustees: Jeffrey Benkelman, Kevven Dorland, Jordan Goka, Michael Kirn, Eric Oslund

Excused: Dustin Griesing

Staff Present were Debbie Powell, Village Manager, Nanette Walsh, Clerk/Treasurer, Jim Freeman, Police Chief, Ryan Pierce, Police Sergeant, RJ Klaus, Utilities Superintendent, Melanie Radabaugh, Parks and Recreation Director

Manager Powell introduced the 2026 Strategic Planning discussion, and the need for establishing the goals prior to adoption of the 2026 Village of Cass City Financial Budget.

After discussion the proposed 2026 Strategic Goals were:

1. Downtown Improvements
2. Promote Community Development in the Downtown
3. Mission and Vision Statements
4. Walking Trail

During Citizen's Comments, Don Ball, 6328 Main Street, inquired on the vacant buildings in the downtown area, participation of the local townships in supporting the Cass City Parks and Recreation programs, updating and reconstructing the villages' alleys, researching DNR grants for walking trail improvements and replacing the name of the Council Chambers.

MOTION by Trustee Oslund, Supported by Trustee Benkelman, to adjourn the meeting at 6:54 pm. MOTION CARRIED 6 yeas 0 nays.

Nanette S. Walsh

Nanette Walsh, CMC, CPFA, CPFIM, MiCPT

Village of Cass City

Financial Statements

Month Ending 8/31/25

67% of Fiscal Year

GL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	ACTIVITY FOR MONTH 08/31/25 INCR (DECR)	YTD BALANCE 08/31/2025 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDDT USED
Fund 101 - GENERAL FUND							
101-000-402.000	REAL PROPERTY TAXES	677,990.00	164,673.11	278,976.94	0.00	399,013.06	41.15
101-000-404.000	REAL PROPERTY TX-PA359 (PROMOTIONS)	37,000.00	9,158.91	15,516.12	0.00	21,483.88	41.94
101-000-405.000	SPECIAL ASSESSMENT REVENUES	71,200.00	0.00	0.00	0.00	71,200.00	0.00
101-000-410.000	PERSONAL PROPERTY TAXES	60,393.00	11,581.54	17,932.20	0.00	42,460.80	29.69
101-000-418.000	PER PROP TAX-PA 359 (PROMOTIONS)	3,000.00	644.19	997.45	0.00	2,002.55	33.25
101-000-445.000	PENALTIES & INTEREST TAXES	262.00	0.00	0.00	0.00	262.00	0.00
101-000-447.000	COLLECTION FEES TAXES	11,000.00	2,563.16	4,317.54	0.00	6,682.46	39.25
101-000-451.000	LIQUOR LICENSE FEES	2,000.00	2,141.70	2,526.70	0.00	(526.70)	126.34
101-000-543.000	STATE GRANT-PA 302 FUNDS	1,043.00	0.00	1,042.50	0.00	0.50	99.95
101-000-543.000	OTHER STATE GRANTS	0.00	0.00	513.96	0.00	(513.96)	100.00
101-000-573.000	LOCAL COMM STABILIZATION SHARE (LCAS)	165,000.00	0.00	90,417.66	0.00	74,582.34	54.80
101-000-574.000	STATE SHARED REVENUE	328,786.00	46,318.00	133,122.00	0.00	195,664.00	40.49
101-000-575.000	STATE SHARED REV, EVIP	61,791.00	9,902.00	32,114.00	0.00	29,677.00	51.97
101-000-581.000	REVENUES, CCPS: SCHOOL.RESOURCE.OFFICER	70,000.00	1,601.34	28,310.87	0.00	41,689.13	40.44
101-000-582.000	REVENUES, MCOLES GRANT, CPE/TRAINING	6,000.00	0.00	6,000.00	0.00	0.00	100.00
101-000-584.000	RESTITUTION FUNDS, CCPD	21.00	0.00	20.74	0.00	0.26	98.76
101-000-607.000	CABLE FRANCHISE FEES	30,000.00	6,893.51	14,336.07	0.00	15,663.93	47.79
101-000-608.000	ZONING PERMIT FEES	5,000.00	95.00	940.00	0.00	4,060.00	18.80
101-000-609.000	RENTAL REGISTRATION FEES	1,000.00	140.00	140.00	0.00	860.00	14.00
101-000-625.000	MISCELLANEOUS REVENUES	2,800.00	5.00	690.64	0.00	2,109.36	24.67
101-000-640.000	REFUSE FEES	177,797.00	13,493.98	94,228.62	0.00	83,568.38	53.00
101-000-651.000	SWIMMING FEES	73,388.00	5,135.00	63,549.75	0.00	9,838.25	86.59
101-000-652.000	ARTS / CRAFTS FEES	31,200.00	350.00	23,622.14	0.00	7,577.86	75.71
101-000-653.000	OTHER RECREATION FEES	5,800.00	500.00	4,120.00	0.00	1,680.00	71.03
101-000-655.000	ORDNANCE FINES	1,500.00	119.46	695.13	0.00	804.87	46.34
101-000-662.000	REFUSE PENALTIES	3,976.00	250.62	1,942.78	0.00	2,033.22	48.86
101-000-664.000	INTEREST & DIVIDENDS	15,000.00	448.57	5,741.20	0.00	9,258.80	38.27
101-000-671.000	MISCELLANEOUS REIMBURSEMENT	5,000.00	80.00	3,258.89	0.00	1,741.11	65.18
101-000-674.000	POOL DONATIONS/SPONSORSHIPS	5,500.00	0.00	300.00	0.00	5,200.00	5.45
101-000-675.000	DONATIONS FROM PUBLIC & PRIVATE	10,000.00	750.00	3,150.00	0.00	6,850.00	31.50
101-000-678.000	DONATIONS, MUSIC IN THE PARK	3,300.00	0.00	3,300.00	0.00	0.00	100.00
101-000-699.000	TRANSFERS IN, ADMIN CHRG	211,811.00	0.00	211,811.00	0.00	0.00	100.00
101-000-699.100	TRANSFER IN FROM FUND BALANCE	48,000.00	0.00	0.00	0.00	48,000.00	0.00

Fund 101 - GENERAL FUND:

2,126,558.00	276,845.09	1,043,634.90	0.00	1,082,923.10	49.08
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TOTAL REVENUES

EXPENDITURE REPORT
PERIOD ENDING 08/31/2025
% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	ACTIVITY FOR MONTH 08/31/25 INCR (DECR)	YTD BALANCE 08/31/2025 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
101 - COUNCIL		8,008.00	4,960.00	6,824.27	0.00	1,183.73	85.22
172 - ADMINISTRATIVE		168,898.00	13,899.94	109,563.45	926.62	58,407.93	65.42
215 - CLERK STAFF		203,043.00	14,349.99	126,793.99	0.00	76,249.01	62.45
223 - FINANCE		20,500.00	0.00	18,940.00	0.00	1,560.00	92.39
261 - GENERAL GOVERNMENT		110,902.00	5,052.44	82,536.60	0.00	28,365.40	74.42
262 - ELECTIONS		107.00	0.00	0.00	0.00	107.00	0.00
265 - BUILDINGS & GROUNDS		38,013.00	1,736.78	21,064.49	0.00	16,948.51	55.41
291 - COMMUNITY PROMOTION (PA 359)		43,144.00	503.84	25,497.63	1,550.00	16,096.37	62.69
301 - POLICE DEPARTMENT		697,872.00	53,052.28	433,644.98	0.00	264,227.02	62.14
315 - CRIME & SAFETY		17,300.00	0.00	17,293.66	0.00	6.34	99.96
441 - PUBLIC WORKS		87,203.00	2,719.68	7,792.09	0.00	79,410.91	8.94
520 - SOLID WASTE DISPOSAL		177,797.00	13,711.69	106,936.57	0.00	70,860.43	60.15
722 - PLANNING AND ZONING		71,732.00	1,973.95	22,289.28	0.00	49,442.72	31.07
752 - SWIMMING POOL		160,272.00	18,267.47	101,910.03	5,200.00	53,161.97	66.83
754 - PARKS DEPARTMENT		252,486.00	24,957.68	158,495.26	210.46	93,780.28	62.86
758 - RECREATION / DAYCAMP		23,852.00	4,203.57	21,162.97	0.00	2,689.03	88.73

Fund 101 - GENERAL FUND:

TOTAL EXPENDITURES	2,094,629.00	159,389.31	1,274,245.27	7,887.08	812,496.65	61.21
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GL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	ACTIVITY FOR		YTD BALANCE 08/31/2025 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
			MONTH 08/31/25 INCR (DECR)					
Fund 202 - MAJOR STREET								
202-000-402.000	MJ ST REAL PROPERTY TAXES	28,247.00	0.00	0.00	0.00	0.00	28,247.00	0.00
202-000-410.000	MJ ST PERSONAL PROPERTY TAXES	2,392.00	0.00	0.00	0.00	0.00	2,392.00	0.00
202-000-539.000	STATE GRANT, DNR FORESTRY	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
202-000-553.000	MJ ST GAS & WEIGHT	295,864.00	25,996.40		153,880.04	0.00	141,983.96	52.01
202-000-573.000	LOCAL COMM STABILIZATION SHARE (LCAS)	7,372.00	0.00		4,559.73	0.00	2,812.27	61.85
202-000-607.000	PA 48 METRO ACT, TELECOM RT OF WAY	14,638.00	0.00		14,219.56	0.00	418.44	97.14
202-000-664.000	INTEREST & DIVIDENDS	7,280.00	790.63		9,277.39	0.00	(1,997.39)	127.44
202-000-671.000	MJ ST MISC. REIMBURSEMENT	6,968.00	0.00		0.00	0.00	6,968.00	0.00
202-000-676.000	TRUNK LINE MAINTENANCE CONTRACT	51,576.00	0.00		19,539.26	0.00	32,036.74	37.88
202-000-690.000	MJ ST 1.5 MILLS CO. BRIDGE TAX	33,621.00	0.00		33,621.43	0.00	(0.43)	100.00

Fund 202 - MAJOR STREET:

TOTAL REVENUES	452,958.00	26,787.03	235,097.41	0.00	217,860.59	51.90
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GL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	ACTIVITY FOR MONTH 08/31/25 INCR (DECR)	YTD BALANCE 08/31/2025 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
Fund 202 - MAJOR STREET							
463 - STREET MAINTENANCE		155,265.00	4,363.59	45,964.77	9,313.65	99,986.58	35.60
470 - R. O. W. MAINTENANCE		41,898.00	3,686.29	18,933.38	16,422.18	6,542.44	84.38
474 - SIGNS		7,758.00	0.00	620.23	0.00	7,137.77	7.99
478 - SNOW		103,381.00	0.00	15,185.52	0.00	88,195.48	14.69
486 - TRUNKLINE MAINTENANCE		6,933.00	0.00	2,226.20	0.00	4,706.80	32.11
488 - TRUNKLINE SWEEPING/FLUSHING		12,778.00	0.00	941.70	0.00	11,836.30	7.37
493 - STATE MONUMENT PROPERTY T.L.		1,322.00	76.86	356.90	0.00	965.10	27.00
494 - TRUNKLINE UTILITIES		12,300.00	41.55	283.51	0.00	12,016.49	2.30
497 - TRUNKLINE SNOW REMOVAL		44,706.00	0.00	31,567.09	0.00	13,138.91	70.61
502 - TRUNKLINE FRINGE BENEFITS		8,774.00	12.39	5,125.78	0.00	3,648.22	58.42

27

Fund 202 - MAJOR STREET:

TOTAL EXPENDITURES

395,115.00	8,180.68	121,205.08	25,735.83	248,174.09	37.19
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REVENUE REPORT

PERIOD ENDING 08/31/2025

% Fiscal Year Completed: 66.58

ACTIVITY FOR

MONTH 08/31/25

2025
AMENDED BUDGET

INCR (DECR)

YTD BALANCE
08/31/2025
NORM (ABNORM)ENCUMBERED
YEAR-TO-DATEUNENCUMBERED
BALANCE% BDDT
USED

GL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	INCR (DECR)	YTD BALANCE 08/31/2025 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDDT USED
Fund 203 - LOCAL STREET							
203-000-402.000	REAL PROPERTY TAXES	243,579.00	65,765.51	111,414.90	0.00	132,164.10	45.74
203-000-410.000	PERSONAL PROPERTY TAXES	24,647.00	4,625.36	7,161.63	0.00	17,485.37	29.06
203-000-539.000	STATE GRANT, DNR FORESTRY	5,000.00	0.00	0.00	0.00	5,000.00	0.00
203-000-553.000	GAS & WEIGHT	116,532.00	10,043.13	59,439.02	0.00	57,092.98	51.01
203-000-573.000	LOCAL COMM STABILIZATION SHARE (LCAS)	66,395.00	0.00	41,037.73	0.00	25,357.27	61.81
203-000-664.000	INTEREST & DIVIDENDS	12,200.00	874.83	10,553.82	0.00	1,646.18	86.51
203-000-671.000	MISC REIMBURSEMENTS	2,726.00	0.00	0.00	0.00	2,726.00	0.00
203-000-690.000	1.5 MILLS CO. BRIDGE TAX	56,141.00	0.00	55,852.00	0.00	289.00	99.49
203-000-699.000	TRANSFER FROM FUND BALANCE	330,376.00	0.00	0.00	0.00	330,376.00	0.00

Fund 203 - LOCAL STREET:

TOTAL REVENUES

857,596.00

81,308.83

285,459.10

0.00

572,136.90

33.29

EXPENDITURE REPORT
PERIOD ENDING 08/31/2025
% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	ACTIVITY FOR		YTD BALANCE 08/31/2025 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
			MONTH 08/31/25	INCR (DECR)				
Fund 203 - LOCAL STREET								
463 - STREET MAINTENANCE		627,176.00	23,907.36		135,972.35	245,477.30	245,726.35	60.82
470 - R. O. W. MAINTENANCE		64,541.00	2,750.00		18,417.12	23,364.18	22,759.70	64.74
474 - SIGNS		8,794.00	13.98		247.61	0.00	8,546.39	2.82
478 - SNOW		67,737.00	0.00		16,331.25	0.00	51,405.75	24.11
494 - TRUNKLINE UTILITIES		89,348.00	6,890.49		48,791.83	0.00	40,556.17	54.61

Fund 203 - LOCAL STREET:

TOTAL EXPENDITURES		857,596.00	33,561.83			219,760.16	268,841.48	368,994.36	56.97
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REVENUE REPORT

PERIOD ENDING 08/31/2025

% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	ACTIVITY FOR MONTH 08/31/25 INCR (DECR)	YTD BALANCE 08/31/2025 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
Fund 244 - ECONOMIC DEVELOPMENT							
244-000-664.000	INTEREST & DIVIDENDS	250.00	22.07	396.99	0.00	(146.99)	158.80
244-000-671.000	MISC REVENUES, LAND SALE	0.00	0.00	36,877.00	0.00	(36,877.00)	100.00
244-000-691.000	TRANSFER FROM EDC FUND BALANCE	500.00	0.00	0.00	0.00	500.00	0.00
244-000-692.000	CONTRIBUTION FROM GENERAL FUND	13,500.00	0.00	13,500.00	0.00	0.00	100.00
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Fund 244 - ECONOMIC DEVELOPMENT:		14,250.00	22.07	50,773.99	0.00	(36,523.99)	356.31
TOTAL REVENUES							

GL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	ACTIVITY FOR MONTH 08/31/25 INCR (DECR)	YTD BALANCE 08/31/2025 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 244 - ECONOMIC DEVELOPMENT							
001 - ADMINISTRATION		14,250.00	34,072.75	41,949.01	0.00	(27,699.01)	294.38
Fund 244 - ECONOMIC DEVELOPMENT:							
TOTAL EXPENDITURES		14,250.00	34,072.75	41,949.01	0.00	(27,699.01)	294.38

GL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	ACTIVITY FOR		YTD BALANCE 08/31/2025 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
			MONTH 08/31/25 INCR (DECR)					
Fund 248 - D.D.A.								
001 - ADMINISTRATION		58,572.00	4,490.50		37,721.07	2,920.00	17,930.93	69.39
008 - DDA DEBT SERVICE		6,294.00	0.00		3,412.95	0.00	2,881.05	54.23
Fund 248 - D.D.A.:								
TOTAL EXPENDITURES		64,866.00	4,490.50		41,134.02	2,920.00	20,811.98	67.92

GL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	ACTIVITY FOR MONTH 08/31/25 INCR (DECR)	YTD BALANCE 08/31/2025 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
Fund 408 - WATER RECREATION FUND							
408-000-675.000	DONATIONS, SPLASH PARK PROJECT	520.00	0.00	0.00	0.00	520.00	0.00
Fund 408 - WATER RECREATION FUND:							
TOTAL REVENUES		520.00	0.00	0.00	0.00	520.00	0.00

CL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	MONTH 08/31/25 INCR (DECR)	08/31/2025 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDC USED
Fund 408 - WATER RECREATION FUND							
001 - ADMINISTRATION		520.00	0.00	0.00	0.00	520.00	0.00
Fund 408 - WATER RECREATION FUND:							
TOTAL EXPENDITURES		520.00	0.00	0.00	0.00	520.00	0.00

REVENUE REPORT

PERIOD ENDING 08/31/2025

% Fiscal Year Completed: 66.58

GL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	ACTIVITY FOR		YTD BALANCE 08/31/2025 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
			MONTH 08/31/25 INCR (DECR)					
Fund 590 - WASTEWATER TREATMENT								
590-000-609.000	SEWER MISC REVENUES	61,922.00	129,791.26		191,451.26	0.00	(129,529.26)	309.18
590-000-628.000	SEWER OMR FEES	445,754.00	37,273.20		263,262.74	0.00	182,491.26	59.06
590-000-629.000	SEWER USAGE FEES PER 1K GALLONS	577,235.00	49,447.77		324,198.45	0.00	253,036.55	56.16
590-000-636.000	SEWER CONNECTIONS	1,000.00	0.00		0.00	0.00	1,000.00	0.00
590-000-662.000	SEWER SERVICE PENALTIES	25,600.00	1,647.94		12,223.66	0.00	13,376.34	47.75
590-000-664.000	INTEREST & DIVIDENDS	15,080.00	1,269.45		13,470.86	0.00	1,609.14	89.33

Fund 590 - WASTEWATER TREATMENT:

TOTAL REVENUES	1,126,591.00	219,429.62	804,606.97	0.00	321,984.03	71.42
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GL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	ACTIVITY FOR MONTH 08/31/25 INCR (DECR)	YTD BALANCE 08/31/2025 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BUDGT USED
Fund 590 - WASTEWATER TREATMENT							
001 - ADMINISTRATION		242,271.00	10,189.12	174,371.89	0.00	67,899.11	71.97
002 - TREATMENT AND PUMPING		431,846.00	45,194.76	205,885.04	2,402.20	223,558.76	48.23
003 - COLLECTIONS		127,691.00	1,908.08	21,656.03	0.00	106,034.97	16.96
004 - MAINTENANCE		188,375.00	12,577.91	116,221.10	1,789.00	70,364.90	62.65
Fund 590 - WASTEWATER TREATMENT:							
TOTAL EXPENDITURES		990,183.00	69,869.87	518,134.06	4,191.20	467,857.74	52.75

GL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	ACTIVITY FOR MONTH 08/31/25 INCR (DECR)	YTD BALANCE 08/31/2025 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDDT USED
Fund 591 - WATER SYSTEM							
591-000-545.000	STATE GRANT - TME LSLR	20,529.00	0.00	0.00	0.00	20,529.00	0.00
591-000-628.000	WATER OMR FEES	381,072.00	32,703.65	256,076.57	0.00	124,995.43	67.20
591-000-629.000	WATER USAGE FEES PER 1000 GALLONS	414,022.00	39,783.08	211,819.51	0.00	202,202.49	51.16
591-000-636.000	CONNECTIONS	2,000.00	0.00	0.00	0.00	2,000.00	0.00
591-000-646.000	BULK WATER SALES REVENUE	3,200.00	204.75	3,187.25	0.00	12.75	99.60
591-000-662.000	SERVICE PENALTIES	20,000.00	1,005.97	8,704.71	0.00	11,295.29	43.52
591-000-664.000	INTEREST & DIVIDENDS	20,000.00	1,626.65	19,743.01	0.00	256.99	98.72
591-000-665.000	BUILDING LEASE REVENUES	55,145.00	0.00	55,145.00	0.00	0.00	100.00
591-000-671.000	MISC. REIMBURSEMENTS	6,000.00	50.00	500.00	0.00	5,500.00	8.33
591-000-698.000	PROCEEDS FROM INSTALLMENT PURCHASE LOAN	650,000.00	0.00	0.00	0.00	650,000.00	0.00

Fund 591 - WATER SYSTEM:

TOTAL REVENUES	1,571,968.00	75,374.10	555,176.05	0.00	1,016,791.95	35.32
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GL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	ACTIVITY FOR MONTH 08/31/25 INCR (DECR)	YTD BALANCE 08/31/2025 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
Fund 591 - WATER SYSTEM							
001 - ADMINISTRATION		212,807.00	8,843.29	145,416.51	0.00	67,390.49	68.33
002 - TREATMENT AND PUMPING		274,811.00	13,099.86	86,599.35	690.46	187,521.19	31.76
003 - COLLECTIONS		1,011,029.00	10,724.34	54,872.69	1,874.25	954,282.06	5.61
004 - MAINTENANCE		24,034.00	4,806.66	6,904.23	0.00	17,129.77	28.73
013 - TMF - LSLR GRANT		20,529.00	1,540.54	20,782.47	0.00	(253.47)	101.23
Fund 591 - WATER SYSTEM:							
TOTAL EXPENDITURES		1,543,210.00	39,014.69	314,575.25	2,564.71	1,226,070.04	20.55

REVENUE REPORT

PERIOD ENDING 08/31/2025

% Fiscal Year Completed: 66.58

ACTIVITY FOR

MONTH 08/31/25

2025

INCR (DECR)

AMENDED BUDGET

DESCRIPTION

YTD BALANCE
08/31/2025
NORM (ABNORM)ENCUMBERED
YEAR-TO-DATEUNENCUMBERED
BALANCE% BDGT
USED

Fund 651 - MOTOR VEHICLE & EQUIPMENT

651-000-654.000	DPW CONTRACTING REVENUES	1,607.00	0.00	138.96	0.00	1,468.04	8.65
651-000-664.000	INTEREST & DIVIDENDS	10,400.00	364.01	6,862.78	0.00	3,537.22	65.99
651-000-670.000	INTERDEPARTMENT RENTALS	453,149.00	27,668.52	214,675.18	0.00	238,473.82	47.37
651-000-671.000	MISC REIMBURSEMENTS	416.00	0.00	0.00	0.00	416.00	0.00
651-000-673.000	SALE OF ASSETS	14,080.00	0.00	14,019.50	0.00	60.50	99.57
651-000-699.000	TRANSFER FROM FUND BALANCE	132,391.00	0.00	0.00	0.00	132,391.00	0.00

Fund 651 - MOTOR VEHICLE & EQUIPMENT:

TOTAL REVENUES

612,043.00	28,032.53	235,696.42	0.00	376,346.58	38.51
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TOTAL REVENUES - ALL FUNDS

6,827,350.00	707,809.29	3,247,384.55	0.00	3,579,965.45	47.56
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GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 08/31/2025 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
		2025 AMENDED BUDGET	MONTH 08/31/25 INCR (DECR)				
Fund 651 - MOTOR VEHICLE & EQUIPMENT							
001 - ADMINISTRATION		611,875.00	7,363.91	439,037.06	17,553.93	155,284.01	74.62
<hr/>							
Fund 651 - MOTOR VEHICLE & EQUIPMENT:							
TOTAL EXPENDITURES		611,875.00	7,363.91	439,037.06	17,553.93	155,284.01	74.62
<hr/>							
TOTAL EXPENDITURES - ALL FUNDS		6,572,244.00	355,943.54	2,970,039.91	329,694.23	3,272,509.86	50.21

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 08/31/2025

GL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	ACTIVITY FOR MONTH 08/31/25 INCR (DECR)	YTD BALANCE 08/31/2025 NORM (ABNORM)	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		2,126,558.00	276,845.09	1,043,634.90	0.00	1,082,923.10	49.08
TOTAL EXPENDITURES		2,094,629.00	159,389.31	1,274,245.27	7,887.08	812,496.65	61.21
NET OF REVENUES & EXPENDITURES		31,929.00	117,455.78	(230,610.37)	(7,887.08)	270,426.45	
Fund 202 - MAJOR STREET							
Fund 202 - MAJOR STREET:							
TOTAL REVENUES		452,958.00	26,787.03	235,097.41	0.00	217,860.59	51.90
TOTAL EXPENDITURES		395,115.00	8,180.68	121,205.08	25,735.83	248,174.09	37.19
NET OF REVENUES & EXPENDITURES		57,843.00	18,606.35	113,892.33	(25,735.83)	(30,313.50)	
Fund 203 - LOCAL STREET							
Fund 203 - LOCAL STREET:							
TOTAL REVENUES		857,596.00	81,308.83	285,459.10	0.00	572,136.90	33.29
TOTAL EXPENDITURES		857,596.00	33,561.83	219,760.16	268,841.48	368,994.36	56.97
NET OF REVENUES & EXPENDITURES		0.00	47,747.00	65,698.94	(268,841.48)	203,142.54	
Fund 244 - ECONOMIC DEVELOPMENT							
Fund 244 - ECONOMIC DEVELOPMENT:							
TOTAL REVENUES		14,250.00	22.07	50,773.99	0.00	(36,523.99)	356.31
TOTAL EXPENDITURES		14,250.00	34,072.75	41,949.01	0.00	(27,699.01)	294.38
NET OF REVENUES & EXPENDITURES		0.00	(34,050.68)	8,824.98	0.00	(8,824.98)	
Fund 408 - WATER RECREATION FUND							
Fund 408 - WATER RECREATION FUND:							
TOTAL REVENUES		64,866.00	10.02	36,939.71	0.00	27,926.29	56.95
TOTAL EXPENDITURES		64,866.00	4,490.50	41,134.02	2,920.00	20,811.98	67.92
NET OF REVENUES & EXPENDITURES		0.00	(4,480.48)	(4,194.31)	(2,920.00)	7,114.31	
Fund 590 - WASTEWATER TREATMENT							
Fund 590 - WASTEWATER TREATMENT:							
TOTAL REVENUES		1,126,591.00	219,429.62	804,606.97	0.00	321,984.03	71.42
TOTAL EXPENDITURES		990,183.00	69,869.87	518,134.06	4,191.20	467,857.74	52.75
NET OF REVENUES & EXPENDITURES		136,408.00	149,559.75	286,472.91	(4,191.20)	(145,873.71)	
Fund 591 - WATER SYSTEM							
Fund 591 - WATER SYSTEM:							
TOTAL REVENUES		1,571,968.00	75,374.10	555,176.05	0.00	1,016,791.95	35.32
TOTAL EXPENDITURES		1,543,210.00	39,014.69	314,575.25	2,564.71	1,226,070.04	20.55
NET OF REVENUES & EXPENDITURES		28,758.00	36,359.41	240,600.80	(2,564.71)	(209,278.09)	
Fund 651 - MOTOR VEHICLE & EQUIPMENT							
Fund 651 - MOTOR VEHICLE & EQUIPMENT:							
TOTAL REVENUES		612,043.00	28,032.53	235,696.42	0.00	376,346.58	38.51
TOTAL EXPENDITURES		611,875.00	7,363.91	439,037.06	17,553.93	155,284.01	74.62
NET OF REVENUES & EXPENDITURES		168.00	20,668.62	(203,340.64)	(17,553.93)	221,062.57	

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 08/31/2025

GL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	ACTIVITY FOR MONTH 08/31/25		YTD BALANCE 08/31/2025		ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDGT USED
			INCR	(DECR)	NORM	(ABNORM)			
		6,827,350.00	707,809.29		3,247,384.55		0.00	3,579,965.45	47.56
		6,572,244.00	355,943.54		2,970,039.91		329,694.23	3,272,509.86	50.21
		255,106.00	351,865.75		277,344.64		(329,694.23)	307,455.59	

TOTAL REVENUES - ALL FUNDS

TOTAL EXPENDITURES - ALL FUNDS

NET OF REVENUES & EXPENDITURES

Village of Cass City Resolution
TO OPT OUT OF THE PUBLICLY FUNDED HEALTH
INSURANCE CONTRIBUTION ACT
(MICHIGAN SENATE BILL 2011-7)

At a regular Cass City Village Council Meeting held at the Cass City Municipal offices, 6506 Main Street, Cass City, Michigan, Tuscola County, Michigan on **September 29, 2025**:

Motion By:

Supported By:

WHEREAS, the "Publicly Funded Health Insurance Contribution Act" also known as Senate Bill 7, was passed by the Michigan Legislature and signed by Governor Snyder on September 27th, 2011; and

WHEREAS, although the new law imposes a maximum that public employers may contribute to employee health care costs, it also provides a mechanism for Villages and other "local units of government" to OPT OUT of the Act's requirements for a one (1) year period by a two-thirds vote of the Village Council, allowing the Village to determine, on its own, how much it contributes to employee health insurance without reference to hard caps or the 80/20 plan in the Act. A new two-thirds vote would be required to extend the exemption in each subsequent year.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Village Council of Cass City, has, by at least a two-thirds vote, has indicated its intention to OPT OUT of the requirements of the "Publicly Funded Health Insurance Contribution Act" also known as Senate Bill 7, for the

2026 Village of Cass City Fiscal Year.

2. All Resolutions and parts of Resolutions, insofar as they conflict with the provisions of this Resolution be and they, hereby, are rescinded.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Clerk, Village of Cass City

Certification

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Cass City Village Council, County of Tuscola, Michigan, at a meeting held on Monday, September 29, 2025.

Date

Clerk, Village of Cass City

2026 Village of Cass City Council Regular Meetings

All meetings start at 6 pm.

Monday, January 26, 2026

Monday, February 23, 2026

Monday, March 30, 2026

Monday, April 27, 2026

Monday, May 18, 2026*

Monday, June 29, 2026

Monday, July 27, 2026

Monday, August 31, 2026

Monday, September 28, 2026

Monday, October 26, 2026

Monday, November 30, 2026

Monday, December 14, 2026 **

Monday, December 14, 2026 Public Hearing on Proposed 2027 Budget

*Third Monday of the month because of the Holiday

*Second Monday of the month because of the Holiday

2026 Committee of the Whole (2nd Wednesday)

January 14, 2026

March 11, 2026

May 13, 2026

July 8, 2026

September 9, 2026

November 11, 2026

December 9, 2026

Printed September 29, 2025

VILLAGE OF CASS CITY

RESOLUTION TO ADOPT 2026 STRATEGIC PLANNING GOALS FOR THE

VILLAGE OF CASS CITY

Minutes of a Regular Meeting of the Village Council of the Village of Cass City, Tuscola County, Michigan, held for the Village of Cass City, 6506 Main Street, in said Village, on September 29, 2025, at 6:00 pm.

Present:

Absent:

Motion by: _____ Supported by: _____

WHEREAS; at the September 10, 2025 Village Council Committee of the Whole meeting, the existing goals for 2025 and potential goals for 2026 were discussed by the Village Council for their consideration in determining the goals for 2026; and

WHEREAS; the September 10, 2025 Committee of the Whole meeting was held with the following members present: President Robert Piaskowski, Trustees: Jeffrey Benkelman, Kevven Dorland, Jordan Goka, Michael Kirn, and Eric Oslund, and with Trustee Dustin Griesing, excused.

NOW THEREFORE, BE IT RESOLVED, that the Cass City Village Council hereby sets the 2026 Strategic Planning Goals as:

1. Downtown Improvements
2. Promote Commercial Development in the Downtown
3. Mission and Vision Statements for the Village of Cass City
4. Walking Trail

ROLL CALL:

AYE:

NAY:

ABSENT:

ABSTAIN:

RESOLUTION

DECLARED ADOPTED/NOT ADOPTED

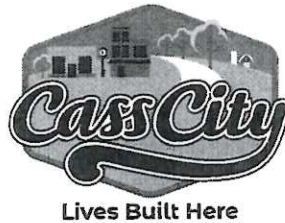
Village Clerk

Date

Certification: I hereby certify that the foregoing constitutes a true and current copy of a resolution adopted by the Village of Cass City, Tuscola County, at a Regular Meeting held on September 29, 2025.

Village Clerk

Date



TO: Village President and Council
FROM: Debbie Powell, Village Manager
DATE: September 29, 2025
SUBJECT: Doerr Road Listing

I received an email from Rebecca Vincent from Elite Realty concerning the property we have listed for sale in the Industrial Park. The Doerr Road listing for eight (8) acres is set to expire on October 7th. Some questions that she has asked are: Do you want to renew the listing? Do you want to consider a price decrease? Would splits be allowed on the parcel if someone came along and only wanted a smaller parcel?

This property has been listed since April 4th, 2024. This listing price is \$121,000. The Village has not done any price drops on this parcel. Most of the inquiries that were received by the realtor were about the smaller parcel, when that was listed. Buyers were looking for the smaller piece of land, which leads to the question about splitting the parcel.

I would like to discuss this matter at our Village Council meeting to provide direction for our realtor. No motion is provided as there is much to discuss and determine.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *
TTY 989-872-4742 or e-mail: casscity.org



To: Village President and Council

From: Deboria Powell, Village Manager
Jim Freeman, Chief of Police

Date: September 29, 2025

Subject: Sale of 2020 Ford Police Interceptor Utility

With the addition of the 2025 Ford Police Interceptor Utility (PIU), the 2020 Ford PIU no longer has value and/or use to the Police Department, Village and its staff.

It is recommended that the 2020 Ford PIU be listed with Albrecht Auction, with a minimum reserve price of \$12,000, on a future online auction to be determined by the Chief of Police.

MOTION: To approve the listing and sale of a 2020 Ford Police Interceptor Utility using Albrecht Auction/bidnow.us.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *
TTY 989-872-4742 or e-mail: casscity.org



TO: Village President and Council

FROM: Deboria Powell, Village Manager

DATE: September 29, 2025

SUBJECT: Trick or Treat Hours

The children of Cass City, as a tradition, go out for trick or treating on Halloween. We are requesting that Friday, October 31, 2025, from 5:30 pm to 7:00 pm be designated as trick or treat hours.

Village Staff wishes everyone a safe and happy Halloween!

MOTION: Friday, October 31, 2025, be set for trick or treat hours from 5:30 pm to 7:00 pm.

**Cass City Downtown Development Authority
Minutes
August 12, 2025**

The Meeting was brought to order at 1:30 pm by Chairman Weiler.

BOARD MEMBERS PRESENT: Misty DeLong, Gavin Frederick, Andrew Klco, David Weiler, Village President Robert Piaskowski and Tuscola EDC Director Alisha Proctor

ABSENT: Christine Anthony, Eric Brown, Tyler Erla, Jon Ligrow

VILLAGE STAFF PRESENT: Village Manager Debbie Powell, Director of Community Development Melanie Radabaugh, Administrative Assistant Linda Miller

Motion to approve the minutes from the July 8, 2025, meeting was made by Klco and supported by DeLong. Motion Carried.

Manager Powell explained the additional \$1,235.00 in the account was the Tuscola County Community Fund Grant money for the bike racks. She also explained the Recap for the 2nd Quarter Amended Budget.

Motion to approve the July 31, 2025, Financial Report was made by DeLong and supported by Piaskowski. Motion Carried.

No comments during Citizen Comments.

Village Manager Powell introduced the new Tuscola EDC Director Alisha Proctor.

Chamber of Commerce Report: Radabaugh mentioned the new Chamber Administrator started last week. Her name is Katie Medina and she will be working Tuesday, Thursday, and Friday each week.

MDA's "Downtown Day" – Saturday, September 27, 2025: Radabaugh received one suggestion from one of the board members and is looking for more ideas and volunteers for this "Downtown Day". She also provided a handout listing various MDA Webinar Training Topics.

Downtown Trees: Bid opening for the trees is scheduled for Monday, August 18th. The plan is to plant three trees per block on each side of the street.

Former Cultural Center Building Property: The closing on the property happened and the property has been removed from the Village's insurance policy. Buyer is moving forward with his plans to renovate the building.

Village Council Public Hearing to receive comments on Community Development Block Grant (CDBG) Application MSHDA: A Public Hearing is scheduled for August 25 for comments. The Village is applying for a \$200,000 grant for repairs to qualifying homes in the Village. They may also hire a third-party administrator for the grant money.

Vacant Downtown Buildings: More discussion on what can be done to motivate the vacant downtown building owners to see how they are contributing to the stagnation and downfall of our downtown. We want to welcome new businesses downtown but there is no place available for them. We want to have a thriving downtown again!

Motion to adjourn at 1:53 pm was made by Klco and supported by Piaskowski. Motion Carried.

Next Meeting: September 9, 2025

Respectfully Submitted,

Linda W. Miller

Administrative Assistant

Cass City Economic Development Corporation (EDC)
Minutes
August 12, 2025

The Meeting was brought to order at 1:53 pm by Chairman Weiler.

BOARD MEMBERS PRESENT: Misty DeLong, Gavin Frederick, Andrew Klco, David Weiler, Village President Robert Piaskowski and Tuscola EDC Director Alisha Proctor

ABSENT: Christine Anthony, Eric Brown, Tyler Erla, Jon Ligrow

VILLAGE STAFF PRESENT: Village Manager Debbie Powell, Director of Community Development Melanie Radabaugh, Administrative Assistant Linda Miller

Motion to approve the minutes from the July 8, 2025, meeting was made by Piaskowski and supported by DeLong. Motion Carried.

Motion to approve the July 31, 2025, Financial Report was made by DeLong and supported by Klco. Motion Carried.

No comments during Citizen Comments.

Tuscola County EDC Update: The new EDC Director, Alisha Proctor, gave an update on the many activities she has been involved in since she started in her new position. They will be moving the Tuscola County EDC office to the MSU Building as soon as they receive final approval.

Industrial Park Property: Two smaller parcels were sold; there is still an eight-acre parcel for sale.

Motion to make a one-time Principal Payment on the Hillaker/Doerr Road Property Loan in the amount \$32,635 was made by DeLong and supported by Piaskowski. Motion Carried.

Motion to purchase four more Presidential snowflakes was made by DeLong and supported by Frederick. Motion Carried.

Motion to adjourn at 2:14 pm was made by Klco and supported by Frederick. Motion Carried.

Next Meeting: September 9, 2025

Respectfully submitted,

Linda W. Miller
Administrative Assistant

**Cass City Planning Commission Meeting
Minutes of August 5, 2025**

PRESENT: Barbara Kirn, Colleen Langenburg, Joe Leeson, Eric Oslund, Dallas Rabideau, Erik Tamlyn, Village President Robert Piaskowski

Excused: Gary Barnes, Heather Severance

Village Staff Present: Village Manager Debbie Powell, Clerk/Treasurer Nanette Walsh, CEDAM Fellow Laken Chapin

Meeting was called to order at 7:00 pm by Chairman Leeson.

**Motion by Tamlyn, supported by Oslund, to approve the minutes of the July 1, 2025, meeting.
Motion carried.**

There were no comments during Citizens' Comments.

Master Plan Update – Public Participation Survey Questions

CEDAM Fellow Laken Chapin reported the Master Plan Survey was live, and that anticipated participation via local business venues, Cass City Schools and the Cass City Website would bring comments to assist with the Cass City Master Plan. Chapin intends to import the results into the draft Master Plan, updating chapter by chapter, and submit the entire Master Plan to McKenna for review.

Village Zoning Map

Joe Leeson, Chairman, explained a copy of the current Zoning Map, with current adopted zoning changes and suggested edits. The office of Dr. James Thomas, on Hill Street was discussed, and a recommendation was made to contact the owner for consideration to rezone the parcel to OS-1. Two vacant parcels on north Dale Street were discussed to rezone to RB, multi-family residential, but consensus was to leave the current zoning intact. Village owned property, north of Elizabeth Street, was discussed to rezone to RB, multi-family residential, but consensus was to leave the current zoning intact.

Manager Powell inquired if the updated zoning map could be incorporated as the Cass City Future Land Use Map in the updated Master Plan, and the consensus approved this use.

Village Zoning Ordinance

Laken Chapin presented the following chart of recommendations to the Zoning Ordinance, as recommended by the results of Certified Planner, Leah DuMouchel, to support housing development in Cass City. Addressing each item individually, the action column reflected the recommendations of the Planning Commission:

Page Number(s)	Topic	Recommendations	Action
	Clarify Language	The words "Family" and "Household" are interchanged throughout. Add consistency in areas that this occurs, especially in the "Multi-family" district	Amend Language as presented
11, 3-10	2-household dwellings	In the Use Matrix, the use "Duplex, two-household dwelling" should have a Principal Use Permitted in RB This should also be reflected throughout the zoning ordinance.	Amend Language as presented

11, 3-4	2-family dwelling	<p>In the Use Matrix, the use "Dwelling, two-family" could have a Special Land Use in RA-1</p> <p>This should also be reflected throughout the zoning ordinance</p>	Not approved
14, 3-16, 3-18, 3-20	Ground floor occupancy	<p>In the Use Matrix, the uses "Residential occupancy in buildings which are two stories or more," and "Residential Occupancy (except on the ground floor)" should have a Principal Use in B-2 and possibly OS-1</p> <p>The use "Residential Occupancy (except on the ground floor)" should be changed to "Residential Occupancy (for no more than 50% of the rear half of the building)."</p> <p>This should apply throughout the zoning ordinance.</p>	Amend Language as presented
11, 3-12	Apartment complexes in RC district	Under permitted uses of RC, add "2d. Apartment complexes" under 2c. "Quadplexes." Currently, the ordinance limits buildings to have four (4) dwelling units.	Amend Language as presented
3-13	Dwelling unit size	<p>The floor areas per unit should have a 0-bedroom efficiency unit added with a specified square footage.</p> <p>The overall square footage of these dwelling unit sizes may be decreased.</p>	Amend Language as presented
3-31	Efficiency units	<p>Allow for more than 10% efficiency units in multiple-household lots</p> <p>Add "0 bedroom" to the minimum lot area of 700 sq ft, per unit table</p>	<p>Not approved</p> <p>Amend Language as amended</p>
3-31, 5-8	ADU Parking	Remove the parking requirement for ADUs for one-off street parking space or add the requirement of one parking spot to the parking table in the parking section	Amend Language as amended
3-39	RA-2 Parking	Address on-site parking requirement of one parking spot for RA-2 (non-applied district) in C.4. and C.7.	Amend Language as amended

		Currently, the ordinance states that there should not be any on-site parking requirements.	
3-12	Cottage housing	Permit more than 4 cottage units per lot in RC, consider adding site specifications in site standards for cottage courts	Not approved
RA, RB, RC	Corner lots	Discuss corner lot setbacks with two frontages for the ability to build housing	No change
General	Right to rebuild	Allow right to rebuild no matter % of replacement cost	Not approved Add section for to allow rebuild no matter %? (Changes to non-conformance must go before ZBA

Vacant Commercial Properties

Laken Chapin presented a map of the vacant storefronts in the Main Street Corridor, listed by Parcel ID numbers, owner names, and current use, if applicable. At this time, 30% of the storefronts are vacant, or utilized for non-commercial purposes. Discussion of this topic resulted in a plan to research how similar communities tackled the vacant storefront problem, looking to the Michigan Municipal League for guidance, and the creation of a Cass City Planning Commission Ad Hoc Committee on vacant storefronts.

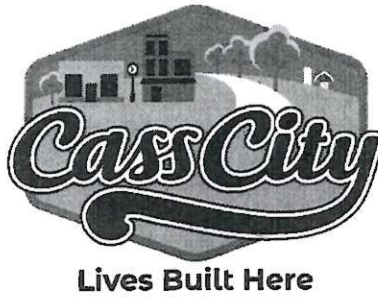
Methods of Public Engagement for the Zoning Map

Chapin inquired if the Planning Commission desired a specific event for public engagement for the Zoning Map. Since the Zoning Map would not change, with the exception of recent adopted ordinances for rezoning, the consensus was not to plan such an event at this time.

Motion by Oslund, supported by Tamlyn to adjourn the meeting at 8:27 pm. Motion Carried.

Respectfully submitted,

Nanette Walsh
Clerk/Treasurer



TO: Village Council

FROM: Debbie Powell, Village Manager

DATE: September 29, 2025

RE: September Manager's Report

The September Manager's Report is listed below.

MICHIGAN ECONOMIC DEVELOPMENT CORPORATION (MEDC) VISIT

On Thursday, September 25, Nate Scramlin and Josh Prusik from MEDC came to the Village to meet with staff and an investor concerning grant opportunities for business and housing. The grant funding is on hold until the state approves their budget; however, we anticipate approval for pre-development funding. This type of funding is for items such as architectural renderings, engineering, and preparation of building plans. This would be the second such grant that the Village has received, and it is only available to the Redevelopment Ready Communities. Our first grant was in the amount of \$35,000. The Village does not have to provide a match for these funds. I plan to apply for another grant upon the approval of the state budget.

BROWNFIELD TAX INCENTIVE FINANCING (TIF) FOR DOWNTOWN HOUSING

During the MEDC meeting we also discussed a new incentive for housing, a Brownfield TIF. This incentive has previously been for business development and not housing. It incentivizes investment in housing. This is how it works, if a property is purchased for \$200,000. The owner invests in housing and has a Brownfield TIF and raises the property value to \$1.2 million, the owner pays taxes to the Brownfield Redevelopment Authority (BRA) for the full taxable value of \$1.2 million. The Village receives taxes for the original \$200,000, and the balance is returned to the property owner through the BRA. The TIFs can be for varying terms – 5 years, 10 years and up to 20 years.

BRUSH MONKEYS – ANN ARBOR

The holidays will soon be upon us, and our thoughts turn to decorations. There is a group of professional artists who paint storefronts with animated and colorful scenes of the season. I would like to use Community Promotion funds to work with this group, the Downtown Development Authority, and the Cass City Area Chamber of Commerce to brighten our Downtown and business storefronts. To check out their art gallery and samples of their work please go to their website at brushmonkeys.com to see their work. I have been in contact with their staff and must get them more information before they can provide a quote. They start working November 1, and I anticipate this will be finalized quickly in October. This would definitely be a way to incorporate art into our downtown windows with long-lasting acrylic paint.

COMMUNITY PLANNING WORKSHOP – HOLD THE DATE – OCTOBER 21

Planning for revisions to our Zoning Ordinance and Map, and our Master Plan continues. We will be holding a Community Planning Workshop on Tuesday, October 21 from 6 – 8 pm at the Aspire Rural Health Conference Center (formerly Northwood Meadows) 6086 Beechwood Drive. This will be an interactive workshop to provide input on topics like Downtown Development, Parks and Rec, Housing, Infrastructure, Business ideas, and more. The public and youth are invited. Light refreshments will be provided. Please plan on stopping by.

It's officially Autumn, but it sure feels like summer. Have a great weekend!

The following is a summary report for the activities that took place at the Wastewater Treatment Plant and Department of Public Works for the past month.

The Wastewater Treatment Plant Staff continue to work on items scheduled from the Preventative Maintenance Program.

- All three lift stations have been checked for routine maintenance.
- The crew has continued to do general/routine maintenance around the plant.
- Lab continuing water testing.
- Tertiary treatment put out of service.
- Attended Fishbeck Saginaw open house

They are recommending that the heads be disassembled, cleaned, regrinding the valves, recutting the seats, and reassembling with new valve seals, and resealing the injector adaptors.

There were no violations of our NPDES permit for the month of August.

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DEPARTMENT OF PUBLIC WORKS

WATER DEPARTMENT

- **The Bacti samples and Arsenic samples were completed, and Water Reports filed as required by the MDEQ.**
- Kevin checked on high water bills
- Kevin and Al did miss digs for the month.
- Replaced galvanized service line at 6568 Pine St, 6594 Pine St, 6378 4Th St
- **The month of August 2025: The wells pumped 10.422 million gallons of water**
- **The average daily pumpage for July 2025: 336,000 gallons**
- **The average daily pumpage for July 2024: 310,000 gallons**

PUBLIC WORKS

- Performed routine maintenance on the Village Trucks and equipment.
 - Prepared Leaf equipment for pickup
- Continue patching streets
- Continuing with sweeping
- Trees have been planted along Main St., We have watered and mulched around each one.

Submitted by,

RJ Klaus Director of Public Utilities



PARKS & RECREATION SUMMARY SEPTEMBER 2025

- Parks Committee monthly meeting September 9
- Continued daily oversight of Parks staff and tasks; Fall projects planning
- Local grants applied to for park playground equipment (gaga ball pit, infant/toddler swings), ball field fencing, rail trail improvements
- Pool closure & winterization, splash pad to remain open daily as weather allows
- Completed employee annual evaluations
- Planning for Bark Park access path installation
- Planning for Rail Trail bridge improvements
- Submitted 2026 CIP suggestions, Fee Schedule updates, Wages updates and requested line item amendments for Q3
- Begin work on 2026 Parks Department budget

COMMUNITY DEVELOPMENT SUMMARY SEPTEMBER 2025

- Attendance at two Aspire Rural Health grand opening events
- Attendance at C.O.W. meeting to determine 2026 strategic goals
- Meeting with Caro Rotary/Library regarding community murals project
- Meeting with new owners of Gilligan's; provided information on Commercial Rehab District
- Met with two new entrepreneurs and visited potential business locations
- Attended Region 6 Childcare Coalition meeting
- Continued engagement, project collaboration & event planning with local community agencies; Cass City Chamber (Pinktober and Christmas in the Village meetings), DDA/EDC, Cass City Schools.
- Routine retention visits with local business owners for needs discovery
- Charette event planning with CEDAM Fellow
- Meeting with Superintendent for CCPS to discuss Safe Routes to School Grant
- Continued collaboration on Street Forestry Management project
- Continued collaboration on vacant downtown buildings project; contacting owners of underutilized or unused downtown space
- Attendance (webinar) for MSU Grant Readiness
- Completed "Zoning" portion of MDA MiPDM certification program

Submitted By: Melanie Radabaugh, Director of Community Development, Parks, and Recreation

Cass City Police Department

6506 Main Street

P.O. Box 123

Cass City, Michigan 48726-0123

Phone: (989) 872-2911

Fax: (989) 872-4855

email: ccpdfreeman@casscity.org

September 25, 2025

Police Activity Report for September 2025

Calls for service in September 2025 (100 *complaints*) have *decreased* from August 2025 (118 *complaints*). It should be noted that the *monthly comparison* is 24 days to 31 days.

Calls for service decreased in 2025 (1057 *complaints*) from the same reporting period in 2024 (1584 *complaints*).

Tuscola County Central Dispatch will eventually be transitioning to encrypted radio transmissions. The radios that we have had for years would not have been compatible and had exceeded their "shelf life". We asked Tuscola County Emergency Services Coordinator, Deputy Steve Anderson, to apply for a Department of Homeland Security grant on our behalf for new radios. I am pleased to announce that we did receive the grant and have replaced the mobile radios in each patrol car and three (3) handheld radios. The cost of the replacement radios was \$34,981.

We have increased our truck enforcement on Main Street due to the start of Sugar Beet Season.

Comparing the same reporting period in 2025 to 2024

- Assaults have *decreased*.
- Burglary has *decreased*.
- Larceny has *decreased*.
- Damage to Property has *decreased*.
- Frauds have *increased*.
- Traffic Crashes have *increased*.
- Traffic and Parking Violations have *decreased*.
- Family Offense-Other and Family-Child Abuse/Neglect have *decreased*.

Code/Ordinance Enforcement

The statistics/numbers below for 2025 **DO NOT** include open code violations from previous years.

- 23 properties with *Blight/Rubbish*
- 9 *Vacant Properties*
- 31 *Animal*
- 8 *Golf Carts/ORV/ATV*
- 37 *Inoperable Vehicle*
- 4 *Recreational Vehicle Storage*
- 108 properties in violation of the *Grass/Weed*
- 0 properties with Council Approved Livestock

CODE Enforcement held a Clean Up Day on Saturday, September 20th.

Meetings

- Chief Freeman – Safety Committee
- Chief Freeman & Sgt Pierce – Personnel & Public Safety Committee of the Whole Village Council
- Sgt Pierce – Child Advocacy Center Board LEAD Tuscola

Training

- Chief Freeman – Interacting w/ the Mentally Ill as a First Responder
Speed Radar Recertification
Missing Persons w/ Alzheimer's
- Sgt Pierce – Speed Radar Recertification
- Officer Coleman – Speed Radar Recertification

Officer Wagner – Evidence Technician
Speed Radar Recertification

Public Relations

The Department sponsored a hole at this year's Child Advocacy Center of Tuscola County's Annual Golf Outing. Sgt. Pierce was the Department's representative at the event.

Homecoming Parade Permits have been submitted to MDOT.

Significant Events

- Intent to Commit Sexual Penetration
- Assault w/ Intent to Do Great Bodily Harm Less Than Murder
- Domestic Violence Against a Pregnant Individual
- Assault w/ a Dangerous Weapon
- Home Invasion

Offense Count Report

Page: 1

Report Criteria:

Start Offense	End Offense	Officer
01000	PTL	ALL
2025	2024	
01/01/2025-09/24/2025	01/01/2024-09/24/2024	

Offense	Description	2025	2024
11001	SEXUAL PENETRATION PENIS/VAGINA - CSC 1ST DEGREE	0	2
11002	SEXUAL PENETRATION PENIS/VAGINA - CSC 3RD DEGREE	3	2
11003	SEXUAL PENETRATION ORAL/ANAL - CSC 1ST DEGREE	0	1
11007	SEXUAL CONTACT FORCIBLE - CSC 2ND DEGREE	3	0
11008	SEXUAL CONTACT FORCIBLE - CSC 4TH DEGREE	3	0
13001	NONAGGRAVATED ASSAULT	13	17
13002	AGGRAVATED/FELONIOUS ASSAULT	4	2
13003	INTIMIDATION/STALKING	13	16
21000	EXTORTION	1	0
22001	BURGLARY - FORCED	1	2
22002	BURGLARY - ENTRY WITHOUT FORCE	1	1
23003	LARCENY - THEFT FROM A BUILDING	3	2
23005	LARCENY - THEFT FROM MOTOR VEHICLE	0	1
23007	LARCENY - OTHER	8	11
25000	FORGERY/COUNTERFEITING	1	0
26001	FRAUD - FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	5	5
26002	FRAUD - CREDIT CARD/AUTOMATIC TELLER MACHINE	3	6
26006	FRAUD - BAD CHECKS	2	0
26007	FRAUD - IDENTITY THEFT	3	2
27000	EMBEZZLEMENT	0	1
29000	DAMAGE TO PROPERTY	5	10
30002	RETAIL FRAUD - THEFT	0	4
35001	VIOLATION OF CONTROLLED SUBSTANCES ACT	2	1
36004	SEX OFFENCE - OTHER	0	2
38001	FAMILY - CHILD ABUSE/NEGLECT NONVIOLENT	3	5
38003	OTHER FAMILY OFFENSE	14	14
48000	OBSTRUCTING POLICE	0	2
50000	OBSTRUCTING JUSTICE	15	35
52003	WEAPONS OFFENCE - OTHER	0	2
53001	DISORDERLY CONDUCT	7	11
53002	PUBLIC PEACE - OTHER	1	2
54001	HIT AND RUN MOTOR VEHICLE ACCIDENT	3	1
54002	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	2	14
54003	TRAFFIC OFFENSE	6	53
55000	HEALTH AND SAFETY	5	12
57001	TRESPASS	5	4
70000	JUVENILE RUNAWAY	1	0
72000	ANIMAL CRUELTY	2	2
73000	MISCELLANEOUS CRIMINAL OFFENCE	0	2
89001	SERVICE OF COMMISSION PAPERS	1	0
91001	DELINQUENT MINORS	8	4
92004	INSANITY	1	4

Offense Count Report

Page: 2

Report Criteria:

Start Offense	End Offense	Officer
01000	PTL	ALL
2025	2024	
01/01/2025-09/24/2025	01/01/2024-09/24/2024	

Offense	Description	2025	2024
93001	TRAFFIC CRASH	18	14
93002	NONTRAFFIC CRASH	7	7
93003	TRAFFIC VIOLATION - CIVIL	28	94
93004	PARKING	36	65
93006	TRAFFIC POLICING	36	69
93007	TRAFFIC SAFETY	12	13
93008	BREATHALYZER INSPECTION	7	8
93009	BREATHALYZER TEST	1	0
94002	FALSE ALARM ACTIVATION	23	17
97006	ACCIDENT - ALL OTHER	0	2
98002	INVESTIGATION - VEHICLE	1	2
98003	PROPERTY INSPECTION	18	10
98004	OTHER INSPECTION	76	75
98005	UNFOUNDED ALARM	0	2
98006	CIVIL MATTER	47	45
98007	SUSPICIOUS SITUATION	76	67
98008	FOUND/LOST PROPERTY	19	25
98009	DRUG OVERDOSE	1	0
99001	SUICIDE OR ATTEMPT	5	7
99002	NATURAL DEATH	3	2
99003	MISSING PERSON	1	0
99007	PUBLIC RELATIONS	2	9
99008	GENERAL ASSISTANCE-NON POLICE AGENCY	144	135
99009	GENERAL NON-CRIMINAL	16	17
99010	VILLAGE ORDINANCE VIOLATION	5	3
99010A	ANIMALS	31	43
99010B	BLIGHT	3	9
99010C	GOLF CARTS	3	5
99010D	BRUSH IN STREET	3	9
99010F	FIREWORKS	0	2
99010G	GRASS/WEEDS	108	215
99010H	RECREATIONAL VEHICLE STORAGE	4	5
99010J	INOPERABLE VEHICLE	37	63
99010L	LOITERING	0	2
99010N	UNNECESSARY NOISE	3	8
99010R	RUBBISH/GARBAGE IN YARD	20	17
99010T	ORV/ATV	5	3
99010V	VACANT PROPERTY	9	24
99010W	WASTE COLLECTION	30	46
99010X	SIGNS	0	98
99010Y	HARBORING LIVESTOCK	0	3
99010Z	ZONING	1	8
99011	CURFEW VIOLATION	0	1
99013	ASSIST TO ANOTHER POLICE AGENCY	69	74
99911	911 HANGUP CALL	1	6
Totals:		1057	1584

Offense Count Report

Page: 1

Report Criteria:

Start Offense	End Offense	Officer
01000	PTL	ALL
SEPTEMBER	AUGUST	
09/01/2025-09/24/2025	08/01/2025-08/31/2025	

Offense	Description	SEPTEMBER	AUGUST
13001	NONAGGRAVATED ASSAULT	0	1
13002	AGGRAVATED/FELONIOUS ASSAULT	0	3
13003	INTIMIDATION/STALKING	1	2
22002	BURGLARY - ENTRY WITHOUT FORCE	1	0
23003	LARCENY - THEFT FROM A BUILDING	1	0
23007	LARCENY - OTHER	0	2
26002	FRAUD - CREDIT CARD/AUTOMATIC TELLER MACHINE	0	1
26006	FRAUD - BAD CHECKS	1	0
29000	DAMAGE TO PROPERTY	1	0
38003	OTHER FAMILY OFFENSE	1	2
50000	OBSTRUCTING JUSTICE	1	1
53001	DISORDERLY CONDUCT	0	2
53002	PUBLIC PEACE - OTHER	1	0
54001	HIT AND RUN MOTOR VEHICLE ACCIDENT	1	0
55000	HEALTH AND SAFETY	1	0
91001	DELINQUENT MINORS	3	0
93001	TRAFFIC CRASH	1	1
93002	NONTRAFFIC CRASH	1	3
93003	TRAFFIC VIOLATION - CIVIL	1	2
93004	PARKING	0	2
93006	TRAFFIC POLICING	3	4
93007	TRAFFIC SAFETY	2	0
93008	BREATHALYZER INSPECTION	0	1
94002	FALSE ALARM ACTIVATION	2	2
98002	INVESTIGATION - VEHICLE	1	0
98003	PROPERTY INSPECTION	0	1
98004	OTHER INSPECTION	8	9
98006	CIVIL MATTER	1	7
98007	SUSPICIOUS SITUATION	5	9
98008	FOUND/LOST PROPERTY	4	1
99001	SUICIDE OR ATTEMPT	1	0
99002	NATURAL DEATH	0	1
99008	GENERAL ASSISTANCE-NON POLICE AGENCY	14	17
99009	GENERAL NON-CRIMINAL	1	5
99010A	ANIMALS	2	2
99010B	BLIGHT	1	1
99010G	GRASS/WEEDS	9	1
99010J	INOPERABLE VEHICLE	9	3
99010N	UNNECESSARY NOISE	1	0
99010R	RUBBISH/GARBAGE IN YARD	11	0
99010V	VACANT PROPERTY	0	9
99010W	WASTE COLLECTION	4	11
99013	ASSIST TO ANOTHER POLICE AGENCY	5	11
99911	911 HANGUP CALL	0	1
Totals:		100	118

Offense Report

Page: 1

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2025	09/24/2025	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
<i>9901-0 -- VILLAGE ORDINANCE VIOLATION</i>					Count: 5
25-000070	01/25/2025	Door to Door Soliciting		HARTZELL, WILLIAM	Closed
25-000147	02/21/2025	Snow Violation		COLEMAN, ASHLEY	Closed
25-000148	02/21/2025	Snow Violation		COLEMAN, ASHLEY	Closed
25-000269	04/02/2025	Littering		FREEMAN, JAMES	Unfounded
25-000648	06/27/2025	Open Burning		HARTZELL, WILLIAM	Closed
<i>9901-0A -- ANIMALS</i>					Count: 31
25-000082	01/28/2025	Recreational Storage		COLEMAN, ASHLEY	Complied
25-000131	02/14/2025	Barking Dog		WAGNER, JEFFREY	Cleared by Citation
25-000132	02/15/2025	Dog at Large		WESSELS, DREW	Closed
25-000141	02/19/2025	Harboring Wildlife		PIERCE, RYAN	Closed
25-000149	02/21/2025	Dispatch Deer		COLEMAN, ASHLEY	Closed
25-000153	02/23/2025	Barking Dog		HARTZELL, WILLIAM	Closed
25-000234	03/24/2025	Dog @ Large/Failure to Clean		FREEMAN, JAMES	Exceptional Clearance
25-000289	04/07/2025	Fail to Pick Up Dog Feces		FREEMAN, JAMES	Closed
25-000335	04/21/2025	Feeding Wildlife		FREEMAN, JAMES	Closed
25-000345	04/24/2025	Dog @ Large		FREEMAN, JAMES	Closed
25-000351	04/24/2025	Dog Bite		MROZ, GREGORY	Turned Over Animal Control
25-000362	04/27/2025	Animal Bite		HARTZELL, WILLIAM	Turned Over Animal Control
25-000385	05/04/2025	Dog @ Large		OWENS, WILLIAM	Closed
25-000420	05/11/2025	Barking Dog		FREEMAN, JAMES	Cleared by Citation
25-000423	05/11/2025	Dogs @ Large		OWENS, WILLIAM	Closed
25-000434	05/13/2025	Number of Domestic Animals		MROZ, GREGORY	Turned Over Animal Control
25-000519	05/29/2025	Dogs At Large		WAGNER, JEFFREY	Closed
25-000530	06/03/2025	Coyote Concern		FREEMAN, JAMES	Closed
25-000531	06/03/2025	Abandoned Fawn		FREEMAN, JAMES	Closed
25-000565	06/12/2025	Dog @ Large		WAGNER, JEFFREY	Closed
25-000570	06/13/2025	Dog At Large		WAGNER, JEFFREY	Closed
25-000636	06/24/2025	Dog @ Large		FREEMAN, JAMES	Closed
25-000706	07/06/2025	Dog At Large		WAGNER, JEFFREY	Closed
25-000749	07/20/2025	Ast TCAC w/ Dog @ Large		WESSELS, DREW	Turned Over Animal Control
25-000754	07/21/2025	Cat at Large		FREEMAN, JAMES	Closed
25-000801	07/28/2025	Dispatch Sick Skunk		FREEMAN, JAMES	Closed
25-000804	07/28/2025	Animal Neglect		HARTZELL, WILLIAM	Closed
25-000856	08/08/2025	Dog at Large		HARTZELL, WILLIAM	Closed
25-000907	08/21/2025	Rabid Skunk		WAGNER, JEFFREY	Closed
25-000966	09/08/2025	Dispatch Deer		FREEMAN, JAMES	Closed
25-000996	09/12/2025	Trapped Skunk		PIERCE, RYAN	Closed
<i>9901-0B -- BLIGHT</i>					Count: 3
25-000275	04/03/2025	Blighted Building		COLEMAN, ASHLEY	Notice Mailed
25-000843	08/05/2025	Blighted Structure		MROZ, GREGORY	Complied
25-001020	09/18/2025	Blighted Structure		MROZ, GREGORY	Notice Mailed
<i>9901-0C -- GOLF CARTS</i>					Count: 3
25-000219	03/18/2025	Golf Cart Violation		FREEMAN, JAMES	Closed

Offense Report

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Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2025	09/24/2025	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
25-000759	07/21/2025	Golf Cart Violation		HARTZELL, WILLIAM	Closed
25-000820	07/30/2025	Golf Cart Violation		FREEMAN, JAMES	Closed
<i>9901-0D -- BRUSH IN STREET</i>					Count: 3
25-000262	04/01/2025	Brush in Street		FREEMAN, JAMES	Complied
25-000818	07/30/2025	Brush in Street		MROZ, GREGORY	Closed
25-000824	07/31/2025	Brush in Street		MROZ, GREGORY	Closed
<i>9901-0G -- GRASS/WEEDS</i>					Count: 108
25-000397	05/07/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000398	05/07/2025	Grass/Weeds		MROZ, GREGORY	Turned Over to Parks for Mowing
25-000399	05/07/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000400	05/07/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000401	05/07/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000402	05/07/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000403	05/07/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000424	05/11/2025	Tall Grass/Weeds		OWENS, WILLIAM	Closed
25-000428	05/13/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000429	05/13/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000430	05/13/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000431	05/13/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000432	05/13/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000440	05/14/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000441	05/14/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000442	05/14/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000456	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000459	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000460	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000461	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000462	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000463	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000464	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000465	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000466	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000467	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000468	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000469	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000470	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000471	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000472	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000473	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000474	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000475	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000476	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000478	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000479	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000480	05/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000481	05/20/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000549	06/09/2025	Grass/Weeds		MROZ, GREGORY	Closed

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2025	09/24/2025	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
25-000550	06/09/2025	Grass/Weeds		MROZ, GREGORY	Turned Over to Parks for Mowing
25-000551	06/09/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000552	06/09/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000553	06/09/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000554	06/09/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000560	06/10/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000561	06/10/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000562	06/10/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000573	06/14/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000574	06/14/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000575	06/14/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000576	06/14/2025	Grass/Weeds		MROZ, GREGORY	Turned Over to Parks for Mowing
25-000577	06/14/2025	Grass/Weeds		MROZ, GREGORY	Closed
25-000578	06/14/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000579	06/14/2025	Grass/Weeds		MROZ, GREGORY	Closed
25-000580	06/14/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000590	06/16/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000595	06/17/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000596	06/17/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000602	06/18/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000621	06/23/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000622	06/23/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000623	06/23/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000624	06/23/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000625	06/23/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000626	06/23/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000627	06/23/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000628	06/23/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000637	06/24/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000666	06/30/2025	Grass/Weeds		FREEMAN, JAMES	Turned Over to Parks for Mowing
25-000681	07/03/2025	Grass/Weeds		MROZ, GREGORY	Turned Over to Parks for Mowing
25-000688	07/04/2025	Rubbish on Property/Grass		MROZ, GREGORY	Complied
25-000689	07/04/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000690	07/04/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000691	07/04/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000708	07/07/2025	Blighted Structure		MROZ, GREGORY	Complied
25-000739	07/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000740	07/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000741	07/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000742	07/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000743	07/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000744	07/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000745	07/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000746	07/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000747	07/19/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000765	07/22/2025	Grass/Weeds		MROZ, GREGORY	Complied

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Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2025	09/24/2025	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
25-000766	07/22/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000769	07/23/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000770	07/23/2025	Grass/Weeds		MROZ, GREGORY	Turned Over to Parks for Mowing
25-000771	07/23/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000772	07/23/2025	Grass/Weeds		MROZ, GREGORY	Closed
25-000773	07/23/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000774	07/23/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000775	07/23/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000778	07/23/2025	Grass/Weeds/Rubbish on Property		MROZ, GREGORY	In Person Contact
25-000803	07/28/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000817	07/30/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000825	07/31/2025	Grass/Weeds/Inoperable Vehicle		MROZ, GREGORY	Complied
25-000871	08/13/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000965	09/08/2025	Grass/Weeds		FREEMAN, JAMES	Closed
25-000968	09/08/2025	Grass/Weeds		FREEMAN, JAMES	Closed
25-000969	09/08/2025	Grass/Weeds		FREEMAN, JAMES	Turned Over to Parks for Mowing
25-000973	09/08/2025	Grass/Weeds		MROZ, GREGORY	Closed
25-000974	09/08/2025	Grass/Weeds		FREEMAN, JAMES	Complied
25-000975	09/08/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-000983	09/10/2025	Grass/Weeds		MROZ, GREGORY	Complied
25-001026	09/21/2025	Grass/Weeds		MROZ, GREGORY	Closed
25-001038	09/24/2025	Grass/Weeds		FREEMAN, JAMES	Closed

9901-0H -- RECREATIONAL VEHICLE STORAGE

Count: 4

25-000082	01/28/2025	Recreational Storage		COLEMAN, ASHLEY	Complied
25-000126	02/13/2025	Recreational Storage/Inoperable Vehicles		FREEMAN, JAMES	Complied
25-000268	04/02/2025	Recreational Storage		FREEMAN, JAMES	Complied
25-000629	06/23/2025	Recreational Storage		MROZ, GREGORY	Complied

9901-0J -- INOPERABLE VEHICLE

Count: 37

25-000019	01/08/2025	Inoperable Vehicle/Rubbish on Property		WAGNER, JEFFREY	Complied
25-000020	01/08/2025	Inoperable Vehicles/Rubbish on Property		WAGNER, JEFFREY	Complied
25-000040	01/16/2025	Inoperable Vehicle		FREEMAN, JAMES	Complied
25-000051	01/22/2025	Inoperable Vehicle		FREEMAN, JAMES	Complied
25-000052	01/22/2025	Inoperable Vehicle		FREEMAN, JAMES	Complied
25-000056	01/23/2025	Inoperable Vehicle		FREEMAN, JAMES	Complied
25-000086	01/29/2025	Inoperable Vehicle		FREEMAN, JAMES	Complied
25-000121	02/12/2025	Inoperable Vehicle		FREEMAN, JAMES	Complied
25-000122	02/12/2025	Inoperable Vehicle		FREEMAN, JAMES	Complied
25-000127	02/13/2025	Inoperable Vehicle/s		FREEMAN, JAMES	Complied
25-000242	03/27/2025	Inoperable Vehicle		FREEMAN, JAMES	Complied
25-000263	04/01/2025	Inoperable Vehicle		FREEMAN, JAMES	Complied
25-000326	04/16/2025	Inoperable Vehicle		FREEMAN, JAMES	Complied
25-000357	04/25/2025	Inoperable Vehicle		MROZ, GREGORY	Complied
25-000417	05/10/2025	Unregistered Vehicle		WAGNER, JEFFREY	Complied
25-000446	05/15/2025	Inoperable Vehicle		WAGNER, JEFFREY	Cleared by Citation
25-000639	06/24/2025	Inoperable Vehicle		MROZ, GREGORY	Complied
25-000664	06/30/2025	Inoperable Vehicle		FREEMAN, JAMES	Closed
25-000683	07/03/2025	24hr Waste Collection/Inoperable Vehicle		FREEMAN, JAMES	Complied

Offense Report

Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2025	09/24/2025	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
25-000723	07/12/2025	Inoperable Vehicle (Parts)		WAGNER, JEFFREY	Complied
25-000767	07/22/2025	Inoperable Vehicle		MROZ, GREGORY	Complied
25-000779	07/23/2025	Inoperable Vehicle		MROZ, GREGORY	Closed
25-000815	07/30/2025	Inoperable Vehicle		MROZ, GREGORY	Complied
25-000825	07/31/2025	Grass/Weeds/Inoperable Vehicle		MROZ, GREGORY	Complied
25-000827	07/31/2025	Inoperable Vehicle		MROZ, GREGORY	Complied
25-000838	08/04/2025	Inoperable Vehicle		MROZ, GREGORY	Complied
25-000839	08/04/2025	Inoperable Vehicle		MROZ, GREGORY	Complied
25-000841	08/04/2025	Inoperable Vehicles		MROZ, GREGORY	Complied
25-000967	09/08/2025	Unregistered Vehicles/Rubbish on Property		FREEMAN, JAMES	Unfounded
25-000971	09/08/2025	Inoperable Vehicle		MROZ, GREGORY	Closed
25-000972	09/08/2025	Inoperable Vehicle/Rubbish on Property		MROZ, GREGORY	Notice Mailed
25-000984	09/10/2025	Inoperable Vehicle		FREEMAN, JAMES	Closed
25-000985	09/10/2025	Inoperable Vehicle		MROZ, GREGORY	Notice Mailed
25-000987	09/10/2025	Inoperable Vehicle		MROZ, GREGORY	Notice Mailed
25-001005	09/15/2025	Inoperable Vehicle		MROZ, GREGORY	Complied
25-001009	09/15/2025	Inoperable Vehicle		MROZ, GREGORY	Notice Mailed
25-001015	09/17/2025	Inoperable Vehicle		MROZ, GREGORY	Notice Mailed
9901-0N -- UNNECESSARY NOISE					Count: 3
25-000210	03/12/2025	Disturbing the Peace		WAGNER, JEFFREY	Closed
25-000647	06/27/2025	Noise Violation		HARTZELL, WILLIAM	Closed
25-001032	09/23/2025	Loud Music		HARTZELL, WILLIAM	Closed
9901-0R -- RUBBISH/GARBAGE IN YARD					Count: 20
25-000019	01/08/2025	Inoperable Vehicle/Rubbish on Property		WAGNER, JEFFREY	Complied
25-000020	01/08/2025	Inoperable Vehicles/Rubbish on Property		WAGNER, JEFFREY	Complied
25-000097	02/01/2025	Rubbish on Property		WAGNER, JEFFREY	Complied
25-000326	04/16/2025	Inoperable Vehicle		FREEMAN, JAMES	Complied
25-000333	04/21/2025	Rubbish on Property		FREEMAN, JAMES	Closed
25-000634	06/23/2025	Rubbish on Property		MROZ, GREGORY	Turned Over to Parks for Mowing
25-000667	06/30/2025	Rubbish on Property		MROZ, GREGORY	Complied
25-000688	07/04/2025	Rubbish on Property/Grass		MROZ, GREGORY	Complied
25-000778	07/23/2025	Grass/Weeds/Rubbish on Property		MROZ, GREGORY	In Person Contact
25-000967	09/08/2025	Unregistered Vehicles/Rubbish on Property		FREEMAN, JAMES	Unfounded
25-000972	09/08/2025	Inoperable Vehicle/Rubbish on Property		MROZ, GREGORY	Notice Mailed
25-000986	09/10/2025	Rubbish on Property		MROZ, GREGORY	Notice Mailed
25-001002	09/15/2025	Rubbish on Property		MROZ, GREGORY	Closed
25-001003	09/15/2025	Rubbish on Property		MROZ, GREGORY	Complied
25-001004	09/15/2025	Rubbish on Property		MROZ, GREGORY	Open
25-001006	09/15/2025	Rubbish on Property		MROZ, GREGORY	Closed
25-001012	09/16/2025	Rubbish on Property		MROZ, GREGORY	Closed
25-001016	09/17/2025	Rubbish on Property		MROZ, GREGORY	In Person Contact
25-001019	09/17/2025	Rubbish on Property		MROZ, GREGORY	Closed
25-001041	09/24/2025	Rubbish on Property		MROZ, GREGORY	Open
9901-0T -- ORV/ATV					Count: 5
25-000438	05/13/2025	ORV Violation		PIERCE, RYAN	Closed
25-000748	07/19/2025	ORV/ATV Violation		WESSELS, DREW	Closed
25-000783	07/23/2025	ORV Violation		PIERCE, RYAN	Closed

Offense Report

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Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2025	09/24/2025	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
25-000809	07/29/2025	ORV/ATV Violation		FREEMAN, JAMES	Closed
25-000810	07/29/2025	ORV/ATV Violation		WESSELS, DREW	Closed
<i>9901-0V -- VACANT PROPERTY</i>					Count: 9
25-000896	08/21/2025	Vacant Property		MROZ, GREGORY	Registered
25-000897	08/21/2025	Vacant Property		MROZ, GREGORY	Registered
25-000898	08/21/2025	Vacant Property		MROZ, GREGORY	Registered
25-000899	08/21/2025	Vacant Property		MROZ, GREGORY	Registered
25-000900	08/21/2025	Vacant Property		MROZ, GREGORY	Registered
25-000901	08/21/2025	Vacant Property		MROZ, GREGORY	Registered
25-000902	08/21/2025	Vacant Property		MROZ, GREGORY	Registered
25-000903	08/21/2025	Vacant Property		MROZ, GREGORY	Registered
25-000904	08/21/2025	Vacant Property		MROZ, GREGORY	Registered
<i>9901-0W -- WASTE COLLECTION</i>					Count: 30
25-000116	02/11/2025	Waste Collection		FREEMAN, JAMES	Closed
25-000228	03/20/2025	Garbage Collection		FREEMAN, JAMES	Closed
25-000301	04/10/2025	Improper Dumping		PIERCE, RYAN	Closed
25-000304	04/10/2025	Improper Dumping		MROZ, GREGORY	Closed
25-000386	05/05/2025	Waste Collection		FREEMAN, JAMES	Closed
25-000387	05/05/2025	Waste Collection		FREEMAN, JAMES	Closed
25-000388	05/05/2025	Waste Collection		FREEMAN, JAMES	Closed
25-000406	05/08/2025	Waste Collection		FREEMAN, JAMES	Complied
25-000589	06/16/2025	24hr Waste Collection		FREEMAN, JAMES	Closed
25-000603	06/18/2025	24hr Waste Collection		FREEMAN, JAMES	Closed
25-000683	07/03/2025	24hr Waste Collection/Inoperable Vehicle		FREEMAN, JAMES	Complied
25-000760	07/22/2025	24hr Garbage Collection		FREEMAN, JAMES	Closed
25-000761	07/22/2025	24hr Garbage Collection		FREEMAN, JAMES	Closed
25-000762	07/22/2025	24hr Garbage Collection		FREEMAN, JAMES	Closed
25-000816	07/30/2025	Waste Collection		MROZ, GREGORY	Closed
25-000835	08/04/2025	24hr Waste Collection		MROZ, GREGORY	Closed
25-000836	08/04/2025	24hr Waste Collection		MROZ, GREGORY	Closed
25-000837	08/04/2025	24hr Waste Collection		MROZ, GREGORY	Closed
25-000846	08/06/2025	24hr Waste Collection		MROZ, GREGORY	Closed
25-000886	08/19/2025	24 Hour Waste Collection		MROZ, GREGORY	Closed
25-000889	08/20/2025	24 Hour Waste Collection		MROZ, GREGORY	Closed
25-000917	08/24/2025	24hr Waste Collection		MROZ, GREGORY	Closed
25-000918	08/24/2025	24hr Waste Collection		MROZ, GREGORY	Closed
25-000919	08/24/2025	24hr Waste Collection		MROZ, GREGORY	Closed
25-000920	08/24/2025	24hr Waste Collection		MROZ, GREGORY	Closed
25-000921	08/24/2025	24hr Waste Collection		MROZ, GREGORY	Closed
25-001008	09/15/2025	24hr Waste Collection		MROZ, GREGORY	Closed
25-001013	09/16/2025	24hr Waste Collection		MROZ, GREGORY	Closed
25-001025	09/21/2025	24hr Waste Collection		MROZ, GREGORY	Closed
25-001027	09/21/2025	24hr Waste Collection		MROZ, GREGORY	Closed
<i>9901-0Z -- ZONING</i>					Count: 1
25-000392	05/05/2025	Zoning Violation		FREEMAN, JAMES	Complied

Total: 262

Offense Report

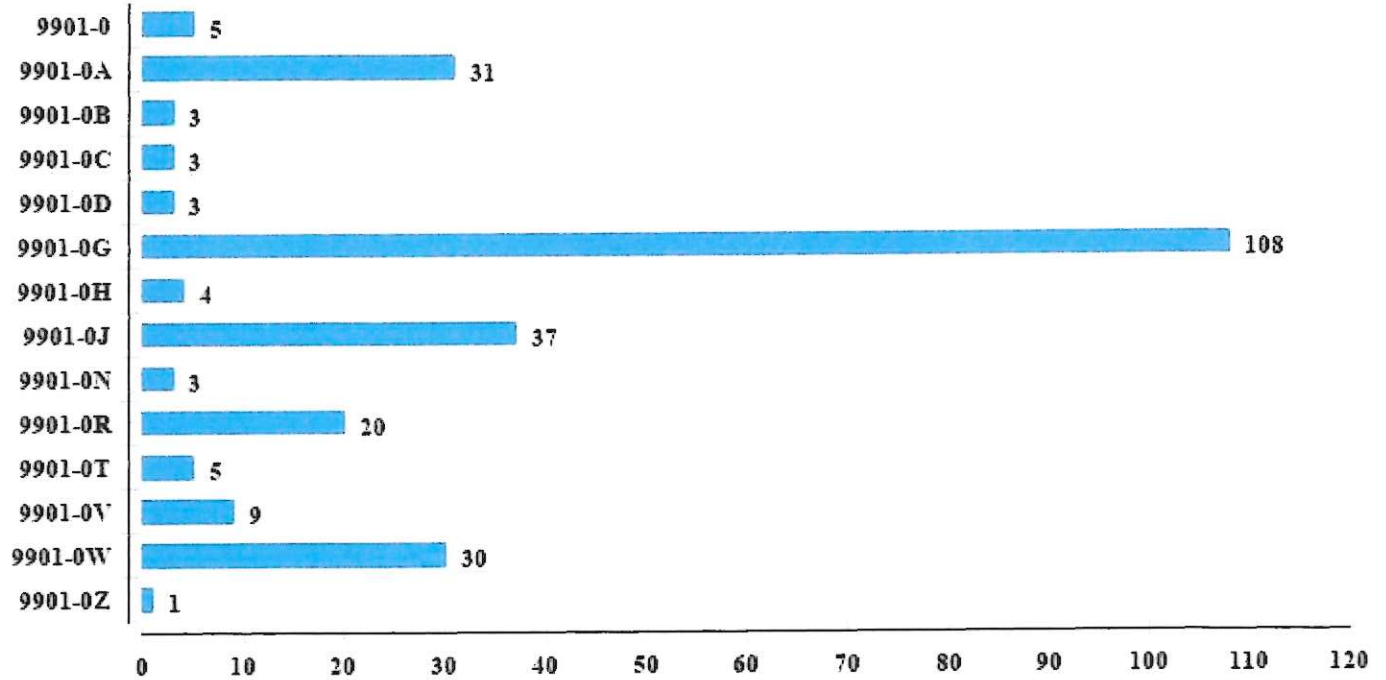
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Report Criteria:

Start Date	End Date	Start Offense	End Offense	Status
01/01/2025	09/24/2025	99010	99011	ALL

Incident	Rprt Date	Description	Area	Officer	Status
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Offense Activity Counts



Nan Walsh

From: mmta@memberclicks-mail.net on behalf of MMTA <mmta@memberclicks-mail.net>
Sent: Wednesday, August 27, 2025 10:08 AM
To: Nan Walsh
Subject: Update on Your MiCPT

Follow Up Flag: Follow up
Flag Status: Flagged



MICPT UPDATE

(Michigan Certified
Public Treasurer)

Nanette: I hope you're having a wonderful summer!

The Professional Development Committee Chairperson has reviewed and approved your MiCPT application. ***Congratulations on this achievement.*** The Committee encourages you to use the "MiCPT" credential after your name for all official business. For more information on the MiCPT program visit the MMTA [website here](#).

Certificates (and plaques for new MiCPT recipients) will be presented during the Fall Conference Awards Banquet to those in attendance. Registration for Fall Conference is still open if you'd like to attend - visit [this webpage](#) for more information. Please note, there is a late fee to register after Friday, September 5.

If you aren't planning on attending in-person, we will mail your certificate/plaque to your attention following the conference. We will use the address listed in your profile:

Village of Cass City
P. O. Box 123
6506 Main Street
Cass City, MI 48726

If this address is incorrect, please reply to this email with a corrected address. If you have any other questions or concerns, contact us at info@mmta-mi.org or 989-820-8389. Thank you and congratulations!

Janel Stewart
Association Manager, MMTA

